

**San Francisquito Creek Joint Powers Authority**  
**Fiscal Year 2018-19 Operating Budget - Approved March 22, 2018**

<b>REVENUES</b>		<b>Amount</b>
Member Agency contributions (\$185,000 x 5) <sup>1</sup>		925,000
Grant administration: S.F. Bay-Hwy. 101 project		40,000
Grant administration: SAFER Bay project		25,000
Upstream of Highway 101 EIR legal		20,000
Interest		1,500
<b>Total Revenues</b>		<b>\$1,011,500</b>
<b>EXPENSES</b>		
Acct.	Description	
<b>Personnel</b>		
1	Executive Director Salary	172,224
2	E.D. Transportation Allowance	5,000
3	Finance & Administration Manager Salary	96,750
4	Senior Project Manager Salary	112,000
5	Project Manager Salary	100,000
	Staff salary adjustments <sup>2</sup>	15,438
6	Employee Benefits	230,000
7	Membership Dues	7,000
8	Payroll Administration/Fees	2,500
9	Employer Taxes	42,000
	<b>Subtotal Personnel</b>	<b>782,912</b>
<b>Contract Services</b>		
10	Legal Counsel	40,000
11	Auditor	15,000
12	Project Consultants	35,000
	<b>Subtotal Contract Services</b>	<b>90,000</b>
<b>Administrative</b>		
13	Computers/Software	3,000
14	Meeting Supplies	1,000
15	Travel/Training	6,500
16	Office Supplies	1,200
17	Telecommunication	4,000
18	Postage	200
19	Printing/Design	1,200
20	Website	2,000
21	Liability Insurance	8,100
22	Office Lease	40,000
23	Utilities	7,000
24	Office furniture/maintenance	2,300
	<b>Subtotal Administrative</b>	<b>76,500</b>
<b>General Contingency</b>		
25	General Contingency	35,000
<b>Total Expenses</b>		<b>\$984,412</b>

<sup>1</sup> Member Agency contributions increase for the first time since FY15-16, enabling a balanced budget in FY18-19 and FY19-20, and Operating Reserves of ~20% at the beginning of FY2020-21.

<sup>2</sup> Equal to a 5% increase effective 7/1/18 to the salaries of the Finance & Administration Manager, Senior Project Manager, and Project Manager listed in Account rows 3, 4, and 5.