

**San Francisquito Creek Joint Powers Authority**  
**May 28, 2026, Regular Meeting of the Board**  
**Agenda Item 4**  
**April 23, 2026, Regular Meeting of the Board Meeting Minutes**  
**DRAFT**

Director Stone called the meeting to order at 3:34 p.m., at the City of Menlo Park Council Chambers, Menlo Park, CA. The meeting was conducted as a hybrid meeting with the Board in person and public meeting attendees in person or virtual via streaming video/ teleconference call.

Public input was solicited on each item and all public comments received are noted herein.

**1) ROLL CALL**

Members Present:        Director Drew Combs, City of Menlo Park  
                                 Director Mark Dinan, City of East Palo Alto  
                                 Director Lisa Gauthier, San Mateo County Flood and Sea Level Rise  
                                 Resiliency District  
                                 Director Nai Hsueh, Santa Clara Valley Water District  
                                 Director Greer Stone, City of Palo Alto

SFCJPA Staff Present: Margaret Bruce, Executive Director  
                                 Miyko Harris-Parker, Staff  
                                 Tess Byler, Staff  
                                 Denean Ni, Staff

Legal Present:            Lori Liu, Legal Counsel, RWG

**2) APPROVAL OF AGENDA**

ACTION: Motion and second (Gauthier/Dinan) to approve the agenda passed 5-0.

Roll call vote:  
Director Combs-Aye  
Director Dinan-Aye  
Director Gauthier-Aye  
Director Hsueh-Aye  
Director Stone-Aye

**3) PUBLIC COMMENT**

None.

**4) APPROVAL OF MEETING MINUTES**

Approval of March 26, 2026, Regular Meeting of the Board of Directors

ACTION: Motion and second (Gauthier/Dinan) to approve March 26, 2026, Regular Meeting minutes passed 5-0.

Roll call vote:  
Director Combs-Aye  
Director Dinan-Aye  
Director Gauthier-Aye  
Director Hsueh-Aye  
Director Stone-Aye

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**5) SPECIAL PRESENTATION**

Special Presentation by the U.S. Army Corps of Engineers CAP205 Project Team

The U.S. Army Corps of Engineers (USACE) Allison Conn, Joel Delores, Joel Flannery and Grace Wieland gave a project status briefing on CAP 205 Project and their work on the Reach 2 project.

Public comment was made by Thomas Rindfleisch.

**6) ACTION ITEMS**

Consider and Approve a Resolution (26-04-23-A) Authorizing Executive Director to execute Amendment No. 1 to existing contract with Montrose Environmental for a scope and schedule Change, with no change to the existing not-to-exceed total of \$413,240

ACTION: Motion and second (Gauthier/Hsueh) to Approve a Resolution (26-04-23-A) Authorizing Executive Director to execute Amendment No. 1 to existing contract with Montrose Environmental for a scope and schedule Change, with no change to the existing not-to-exceed total of \$413,240 passed 5-0

Roll call vote:

Director Combs-Aye

Director Dinan-Aye

Director Gauthier-Aye

Director Hsueh-Aye

Director Stone-Aye

Public comment was made by Xenia Hammer.

Consider and Approve a Resolution (26-04-23-B) Authorizing Executive Director to execute an audit services agreement with Richardson & Company, LLP, for a not-to-exceed amount of \$86,375 over three years, with the option to extend the contract for two additional one-year periods, for a total not-to-exceed contract amount of \$151,650 over five years.

ACTION: Motion and second (Gauthier/Stone) to Approve a Resolution (26-04-23-B) Authorizing Executive Director to execute an audit services agreement with Richardson & Company, LLP, for a not-to-exceed amount of \$86,375 over three years, with the option to extend the contract for two additional one-year periods, for a total not-to-exceed contract amount of \$151,650 over five years. passed 5-0

Roll call vote:

Director Combs-Aye

Director Dinan-Aye

Director Gauthier-Aye

Director Hsueh-Aye

Director Stone-Aye

**7) INFORMATION ITEMS**

Executive Director Bruce presented the Executive Director's report including summary status of Reach 2 project, USACE CAP 205 program, DWR Prop 1 IRWM grant status and SAFER EIR status.

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**8) BOARD MEMBER ANNOUNCEMENTS, REPORTS, INFORMATION ITEMS, AND REQUESTS (INFORMATION ONLY)**

Members of the Board and staff recognized, thanked, and congratulated Senior Project Manager Tess Byler for ten years of service.

**9) ADJOURNMENT:**

Meeting Adjourned at 4:27 pm.

Minutes drafted by Clerk of the Board: Miyko Harris-Parker.