



SAN FRANCISQUITO CREEK
JOINT POWERS AUTHORITY
SFCJPA.ORG

RESOLUTION NUMBER 26-06-25-A

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN FRANCISQUITO CREEK JOINT POWERS AUTHORITY
ADOPTING THE SIXTH AMENDMENT TO THE EXECUTIVE
DIRECTOR'S EMPLOYMENT AGREEMENT**

BE IT RESOLVED by the Board of Directors of the San Francisquito Creek Joint Powers Authority that the Board of Directors hereby adopts the Sixth Amendment to the Executive Director's Employment Agreement.

Approved and adopted on Thursday, June 25, 2026, the undersigned hereby certify that the foregoing Resolution was duly adopted by the Board of Directors of the San Francisquito Creek Joint Powers Authority.

INTRODUCED AND PASSED:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

_____ Date:
Chairperson

_____ Date:
Clerk of the Board as attester

APPROVED AS TO FORM:

_____ Date:
Legal Counsel

Agenda Item 7.B. – Budget Overview and Options

Summary of Budget and Reserves Options

The total draft budget for FY26/27 is \$3,900,738.99. This includes a proposed expense of \$1,454,000 for the Reach 2 project. This SAFER Bay Project is not part of the annual budget.

At the end of FY 25/26, we estimate that \$4,653,361.41 will be available in our Local Agency Investment Fund (LAIF) account. Of this amount, \$2,971,857.62 are restricted carry-over funds and \$1,681,503.79 are unrestricted reserve funds.

A large portion of the carry-over funds, in the amount of \$2,533,231.15, are restricted to the Reach 2 project and cannot be applied to other budget items unless approved by the Board. The remaining restricted funds of \$438,626 have been carried over for a variety of reasons, including less than planned expenditures by WRA and by other project consultants, and a few administrative budget line items.

We have heard from our members that this year is an especially challenging budget year; therefore, the SFCJPA has identified three options to minimize the annual member contribution required from each member agency by making use of restricted and unrestricted funds available. The Finance Committee asked staff to make recommendations based on what would be best for the SFCJPA.

These options are summarized below and described in detail at the end of this memo.

	Option 1 – Member agencies pay annual contribution (Staff Recommended)	Option 2 – Reallocate funds, member agencies do not pay annual contribution	Option 3 – Member agencies receive refund, and pay annual contribution
Description	All Reach 2 reserved funds are applied to the Reach 2 Project, with rollover anticipated for next year’s budget. Member agencies pay annual contributions for remaining budgeted expenses.	The Board would reallocate restricted Reach 2 funds; member agencies have no annual contribution this year.	Member agencies would receive refunded Reach 2 restricted reserves portion. and pay annual contribution per budget.
Proposed total budgeted expenses	\$4,979,970.14	\$3,900,738.99	\$3,900,738.99
Proposed Reach 2 budgeted expenses	\$2,533,231.15	\$1,454,000	\$1,454,000
Minimum reserves required (12.5% of budgeted expenses)	\$622,496.27	\$487,592.37	\$487,592.37
Annual member contribution	\$189,821	\$0	\$453,640.22

	Option 1 – Member agencies pay annual contribution (Staff Recommended)	Option 2 – Reallocate funds, member agencies do not pay annual contribution	Option 3 – Member agencies receive refund, and pay annual contribution
Refund	\$0	\$0	\$506,646.23

An evaluation of these options is provided below:

	Advantages	Disadvantages
Option 1 – Member agencies pay annual contribution (Staff Recommended)	<ul style="list-style-type: none"> - Preserves Reach 2 project funding - Board does not need to reallocate reserve funding - Funds continue accruing interest in LAIF -Best option for future finances 	<ul style="list-style-type: none"> -Due to comments from member agency staff, we have heard it is a challenging budget year; therefore, members needing to make an annual contribution is seen as a disadvantage for this budget year.
Option 2 – Reallocate funds, member agencies do not pay annual contribution	<ul style="list-style-type: none"> - No annual contribution this year - Reserve funds continue accruing interest in LAIF though smaller than option 1 	<ul style="list-style-type: none"> - Does not preserve Reach 2 project funding - If required, due to unforeseen circumstances, obtaining additional funding/budget amendment request would require a longer process for JPA and member agencies.
Option 3 – Member agencies receive refund, and pay annual contribution	<ul style="list-style-type: none"> - No net annual contribution this year - Members may have immediate needs that refund could be applied to. - Board does not need to reallocate reserve funding - Reserve funds continue accruing interest in LAIF though smaller than option 1 	<ul style="list-style-type: none"> - Does not preserve Reach 2 project funding - If required, due to unforeseen circumstances, obtaining additional funding/budget amendment request would require a longer process for JPA and member agencies - Loss of interest income in LAIF

FY 2026-2027 Budget Detail

Each year we review the current year’s spending, evaluate upcoming expenditures, and present to the Board’s Finance Committee a draft budget for their input as part of our work planning process. We met with the Finance Committee on June 15.

The proposed budget for the upcoming FY 26/27 includes significant carry-over of unspent funds. The reasons for under-spending include: a five-month delay implementing the WRA scope of work as we sought member concurrence, and special studies which were either not conducted, or were progressed to an effective decision-making point without full expenditure of budgeted funds.

For the WRA work on the Reach 2 project, estimated project-related expenditures are provided by quarter, according to the draft schedule of milestones and deliverables for the upcoming fiscal year which is included in this board packet.

Proposed Expenditures

Operations:

- Administrative expenses - These include ongoing investment in improving and maintaining our IT and software infrastructure, website, accounting and data management, and professional development, and our office lease. The provisional total budget for administrative expenses is \$203,100.
- Contract services expenses – These include CEQA and permitting work to obtain a Creek Maintenance Permit (CMP) to allow for creek maintenance activities such as sediment and downed tree management. This category also includes Reach 1 O&M, ongoing investment in the watershed monitoring system, legal expenses, and auditor expenses. The provisional total budget for non-Reach 2 consulting and contract services is \$1,181,500.
- Personnel expenses – A 2.5% Cost-of-Living Adjustment (COLA) is budgeted for SFCJPA employee compensation, which is commensurate with SFCJPA member agency compensation adjustments for the upcoming fiscal year. The provisional budget amount for personnel expenses, which includes employee benefits, employer taxes, and payroll administration fees, is \$1,012,138.99.

Reserves:

- We estimate that on June 30, our LAIF account will have a balance of \$4,653,361.41. This includes \$350,000 in unspent funds in our savings account that will be transferred to Reserves at the end of the fiscal year.
- Carry-over funds, which are restricted funds, are also held in the SFCJPA's LAIF account. These are distinct from the reserves pool, which is unrestricted.
- The minimum amount of reserves to be kept in the LAIF account, per the SFCJPA reserves policy, is 12.5% of budgeted expenses.

Reach 2 Project-related:

- Because the largest cost component related to the Reach 2 project (WRA's scope of work) was not approved until November 2025, and because studies related to tunnels and passive floodwalls were either lower cost than envisioned or not

implemented, there are restricted carry-over funds (in the amount of \$2,533,231.15) for Reach 2.

- Consultant costs for planning and design, and real estate, and mitigation-related work to advance the overall Reach 2 project are included in this budget segment. The total Reach 2 budget is \$1,454,000, which includes WRA's contract as well as other Reach 2-related consultants.
- The attached draft WRA schedule contains milestones, deliverables and projected estimated costs for this fiscal year, and for future years, through 100% design for the Reach 2 project. WRA's estimated expenditure for the coming fiscal year is \$870,500. SFCJPA staff are proposing a total request of \$1,000,000 for the WRA budget line item to provide for unforeseen requests, such as additional model runs or other technical and environmental analyses, including member agency requests related to developing a funding framework.

Annual Member Contributions

We expect to have \$2,533,231.15 in restricted carry-over funds in the Reach 2 project budget. Our draft Reach 2 expenditure is \$1,454,000, which is less than the amount of restricted funds available by \$1,079,231.15.

SFCJPA staff have identified three ways to move forward, which will affect the amount of member contributions requested.

Option 1: Member agencies pay annual contribution

Increase the Reach 2 budget to be equal to the amount of restricted carry-over funds of \$2,533,231.15. Since the Reach 2 budget has been increased, total budgeted expenses will increase to \$4,979,970.14, resulting in the minimum reserves amount required increasing to \$622,496.27 (12.5% of total budgeted expenses).

Although it is unlikely that these funds will be spent in FY 26/27, they can continue to be rolled over into the next fiscal year (27/28). Keeping this money in the LAIF account will accrue interest and will also put the SFCJPA in the most solid financial position for the future. This also minimizes any potential pauses in Reach 2 project progress due to insufficient funding at the end of the fiscal year.

Member contributions will go towards funding the rest of the budget that is not covered by carry-over funds. With this option, member agencies will pay an annual contribution amount of \$189,821 per member agency.

Option 2: Reallocate funds, member agencies do not pay annual contribution

Ask the Board to direct SFCJPA staff to reallocate restricted carry-over funds for use in other categories. This will offset the need for member contributions. However, this will put the SFCJPA in a less secure financial position if additional funds are needed for unforeseen work for Reach 2.

With this option, reserves will provisionally stand above the minimum 12.5% of the budgeted expenses (\$487,592.37) required by the SFCJPA financial policies at \$752,622.42. Member agencies will pay an annual contribution amount of \$0 (no contribution).

Option 3: Member agencies receive refund, and pay annual contribution

Refund the restricted Reach 2 carry-over funds, in the amount of \$2,533,231.15, back to member agencies, then request annual member contributions to cover the proposed budget.

This will put the SFCJPA in a less secure financial position if additional funds are needed for unforeseen work for Reach 2. Pending Board approval, this process would include the SFCJPA issuing refunds on June 30, 2026, and invoicing member agencies for FY26/27 annual member contributions on July 1 with payments due on July 30.

- Refund amount: \$506,646.23
 - Annual member contribution amount: \$453,640.22
- Net difference to members: +\$53,006.01

Recommendation

SFCJPA staff recommends the Board move forward with Option 1 for the FY 26/27 budget. This option will result in an annual contribution of \$189,821 for each member agency.

Option 1 – Member agencies pay annual contribution (Staff Recommended)

<u>Until Board-approved, this is a draft for discussion only</u>		FY2025/2026 Approved Budget	FY2025/2026 current expenses as of 06/12/2026	Remaining budget (negatives=overbudget)	Draft FY26/27 Budget
REVENUES					
Member Contributions towards expenses (\$189,821.00x 5)		4,101,776	4,101,776	-	\$ 949,105.00
Member Contributions towards reserves (per reserve policy approved by Board in 2020) (12.5%) None		563,710	563,710	-	\$ -
Total proposed FY25/26 Member Contribution (including reserves)					\$ 949,105.00
Interest		100,000	66,278	33,721.59	\$ 85,000.00
Total Revenues		4,765,486	4,731,764	33,721.59	\$ 1,034,105.00
EXPENSES					
Acct.	Description	Amount		Amount	
Personnel					
1	Executive Director Salary	202,150	200,451	-	\$ 207,203.47
2	Finance & Admin. Mgr./Clerk of the Board (FAM/CB) Salary	148,726	143,895	-	\$ 152,444.08
3	Senior Project Manager (SPM) Salary	156,863	143,227	-	\$ 160,784.97
4	Project Manager	136,724	116,785	-	\$ 140,142.10
5	COLA	16,112	-	-	\$ 16,514.37
6	Employee Benefits	200,000	165,588	34,411.97	\$ 215,000.00
7	Membership Dues	20,000	18,662	1,338.00	\$ 21,000.00
8	Payroll Administration/Fees	5,500	5,962	(461.92)	\$ 9,050.00
9	Employer Taxes	70,000	75,911	(5,911.01)	\$ 90,000.00
	Subtotal Personnel	956,075	870,481	85,593.92	\$ 1,012,138.99
Contract Services					
10	Legal Counsel	150,000	119,909	30,090.60	\$ 150,000.00
11	Auditor	30,000	109,100	(79,100.00)	\$ 26,000.00
12	Project Consultants (Flood Early Warning System, Ad Hoc Technical services, stream maint permit, Communications support,etc.)	620,000	149,719	470,280.71	\$ 760,000.00
13	Reach 2	3,020,000	466,769	2,553,231.15	\$2,533,231
14	Cap205	235,000	235,000	-	\$ 115,500.00
15	Reach 1 O&M	105,000	106,576	(1,576.48)	\$ 130,000.00
	Subtotal Contract Services	4,160,000	1,187,074	2,972,925.98	\$ 3,714,731.15
Administrative					
16	Computers/Software	15,000	13,305	1,695.41	\$ 20,000.00
17	Meeting Supplies	6,000	8,188	(2,187.99)	\$ 7,000.00
18	Travel/Training	8,000	6,473	1,526.87	\$ 10,000.00
19	Office Supplies	2,500	1,432	1,068.35	\$ 2,500.00
20	Telecommunication	7,000	7,714	(713.91)	\$ 9,000.00
21	IT	30,000	26,906	3,093.84	\$ 40,000.00
22	Postage	200	327	(127.34)	\$ 400.00
23	Printing/Design	4,000	1,700	2,300.47	\$ 4,000.00
24	Website	1,000	9,756	(8,756.00)	\$ 5,000.00
25	Liability Insurance	24,000	22,978	1,022.24	\$ 30,000.00
26	Office Lease	65,000	58,610	6,389.98	\$ 75,000.00
27	Office furniture/maintenance	300	20	280.48	\$ 200.00
	Subtotal Administrative	163,000	157,408	5,592.40	\$ 203,100.00
General Contingency					
28	General Contingency	50,000	361	49,639.04	\$ 50,000.00
		5,329,075	2,215,323	3,113,751.34	\$ 4,979,970.14

Option 2 – Reallocate funds, member agencies do not pay annual contribution

<u>Until Board-approved, this is a draft for discussion only</u>		FY2025/2026 Approved Budget	FY2025/2026 current expenses as of 06/12/2026	Remaining budget (negatives=overbudget)	Draft FY26/27 Budget
REVENUES					
Member Contributions towards expenses (\$0.00 x 5)		4,101,776	4,101,776	-	\$ -
Member Contributions towards reserves (per reserve policy approved by Board in 2020) (12.5%) None		563,710	563,710	-	\$ -
Total proposed FY25/26 Member Contribution (including reserves)					\$ -
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Option 3 – Member agencies receive refund, and pay annual contribution

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REVENUES					
Member Contributions towards expenses (\$453,640.22 x 5)		4,101,776	4,101,776	-	\$ 453,640.22
Member Contributions towards reserves (per reserve policy approved by Board in 2020) (12.5%) None		563,710	563,710	-	\$ -
Total proposed FY25/26 Member Contribution (including reserves)					\$ 453,640.22
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Agenda Item 7.B – SFCJPA Draft FY 2026-2027 Workplan

This narrative outlines SFCJPA's proposed work priorities for Fiscal Year 2026/2027 (FY 26-27), from July 1, 2026 through June 30, 2027, and provides an overview of planned work for each project, consistent with our [Comprehensive Plan](#).

As in prior years, the SFCJPA's top priority is advancing the Reach 2 Project. We are also monitoring the El Niño event prediction and will be coordinating with members and the [San Francisquito Creek Multi-Agency Coordination](#) (MAC) teams for winter preparedness communications and emergency response planning.

Reach 1 Project

- Year 9/10 Mitigation Monitoring (Year 8/9 for marsh plain)
- Implement 5-Year Review Recommendations for O&M

Reach 2 Project

- Selection of a staff-preferred alternative for the overall Reach 2 Project that is approved by SFCJPA Board, member agency staff, and the community
- Draft 30% design package of the preferred alternative
- Finalize design and bid Reller parcel restoration work; field work planned for early 2027 implementation. The Reller parcel was donated to the SFCJPA in 2021 and is being used as partial mitigation for the Newell Road Bridge Project.
- Community outreach/project updates
- Support development of funding framework
- Continued coordination with USACE on CAP Program components of Reach 2 Project

SAFER Bay Project

- Continue coordination with cities for permitting, restoration, and grant deliverables
- Continued grant management with SFBRA and DWR

Creek Maintenance

- Annual maintenance walk with members agencies, Stanford University and Grassroots Ecology (to plan for community creek clean ups)
- Complete CEQA and Creek Maintenance Plan to obtain creek maintenance permits. Submit draft permits by April 2027

- Coordinated outreach to all SFC stream-side property owners to increase awareness of the Reach 2 project, stream-side property owner responsibilities, and winter preparedness.

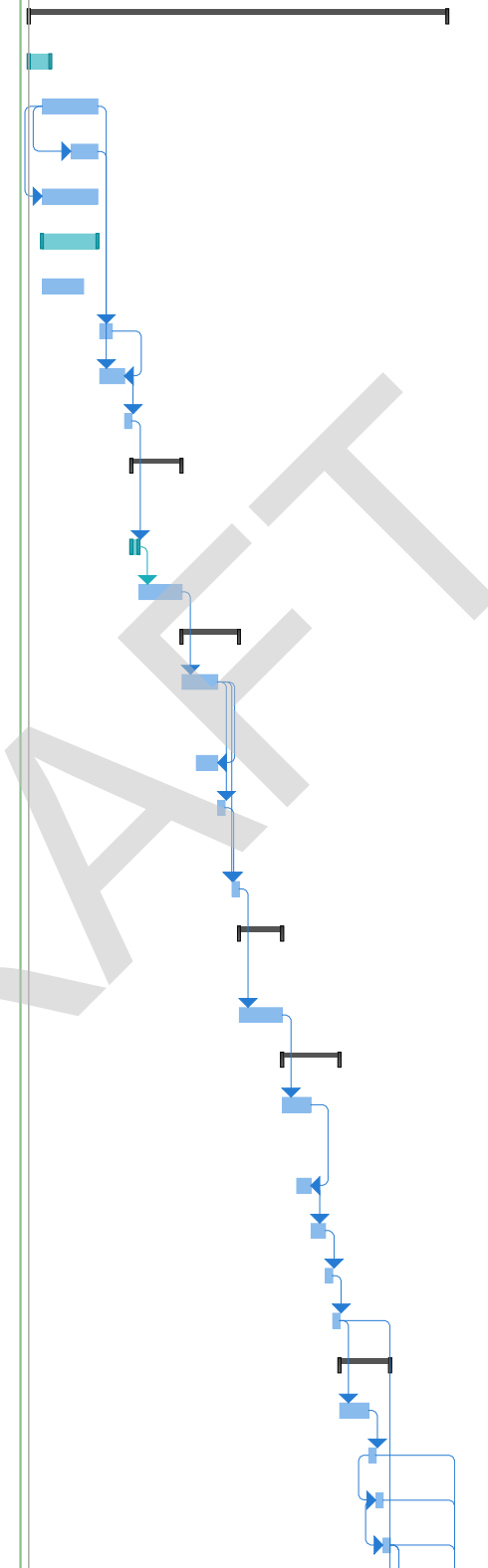
Winter Readiness and Communication

- Watershed monitoring and flood warning system readiness review
- MAC annual meeting and tabletop exercise
- Newsletter updates; support Cities as requested in their community engagement activities

Administration/Operations

- Complete financial audit for FY 24/25
- Migrate SFCJPA domain and email to .gov from .org
- Review and update policies and handbooks as needed

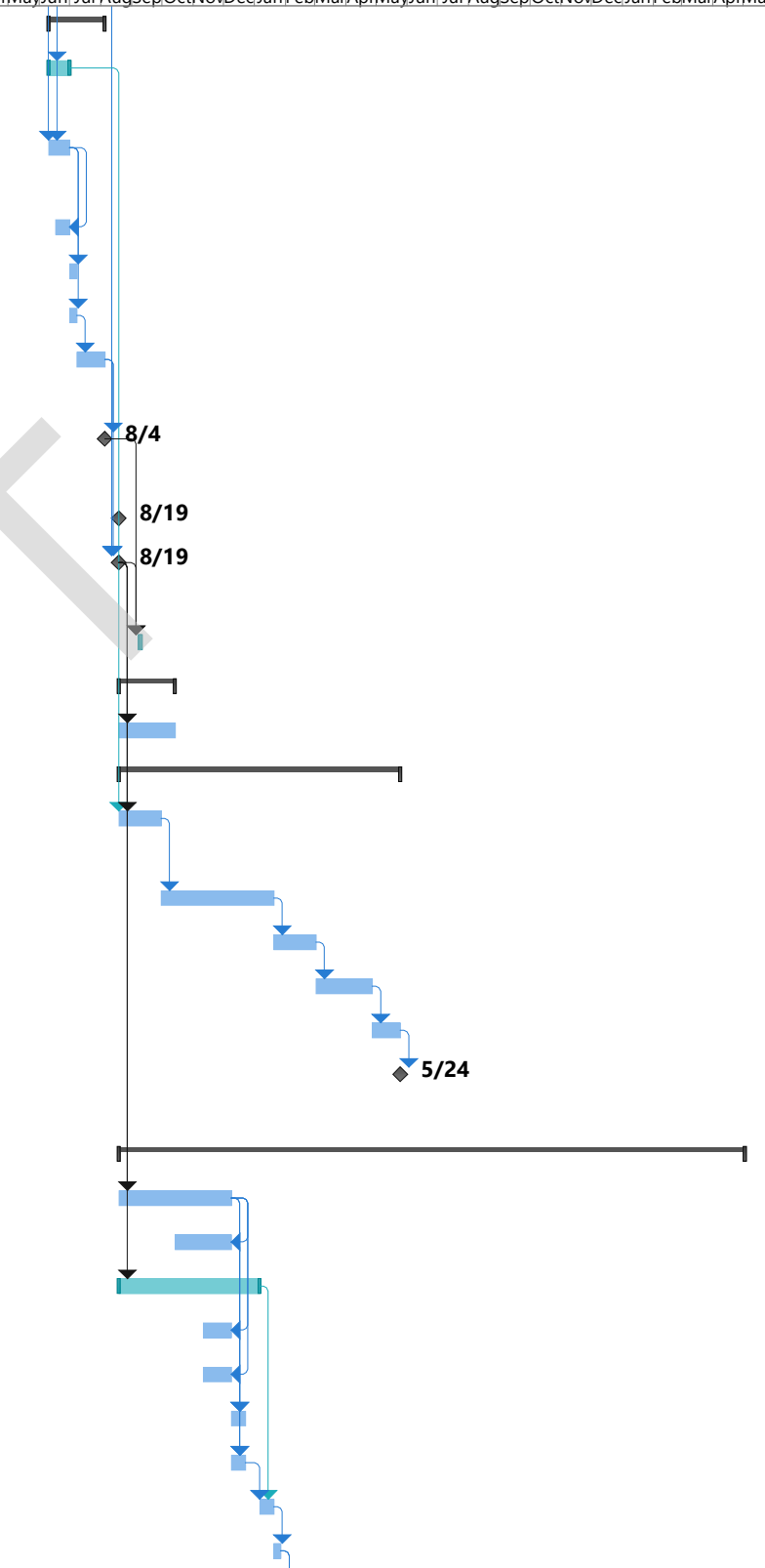
ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors	2, 2026	Qtr 3, 2026	Qtr 4, 2026	Qtr 1, 2027	Qtr 2, 2027	Qtr 3, 2027	Qtr 4, 2027	Qtr 1, 2028	Qtr 2, 2028	Qtr 3, 2028	Qtr 4, 2028	Qtr 1, 2029	Qtr 2, 2029	Qtr 3, 2029	Qtr 4, 2029	Qtr 1, 2030	Qtr 2, 2030	Qtr 3, 2030
1		2-hr Member Agency Meeting	961 days	Thu 7/9/26	Thu 3/14/30																			
47		Phase 1: 30% Design	292 days	Tue 6/23/26	Wed 8/4/27																			
48		Cost-Benefit Optimization	15 days	Tue 6/23/26	Mon 7/13/26																			
49		Engineering Plans	40 days	Mon 7/6/26	Fri 8/28/26																			
50		Landscape Architecture Plans & Renderings	20 days	Mon 8/3/26	Fri 8/28/26	49SS																		
51		Structural Plans	40 days	Mon 7/6/26	Fri 8/28/26	49SS																		
52		Geotechnical Support	40 days	Mon 7/6/26	Fri 8/28/26																			
53		Hydraulic Modeling	30 days	Mon 7/6/26	Fri 8/14/26																			
54		Opinion of Probable Cost	10 days	Mon 8/31/26	Fri 9/11/26	50																		
55		Presentation Material	18 days	Mon 8/31/26	Wed 9/23/26	49,54FF																		
56		Presentation to JPA/Member Agencies	5 days	Thu 9/24/26	Wed 9/30/26	55																		
57		JPA Member Agency Review – Round 1 (30% Draft)	35 days	Thu 10/1/26	Wed 11/18/26																			
58		Design Charette	1 wk	Thu 10/1/26	Wed 10/7/26	56																		
59		JPA/Member Agency Review – Round 1	30 days	Thu 10/8/26	Wed 11/18/26	58																		
60		30% Design Revisions – Round 1	40 days	Thu 11/19/26	Wed 1/13/27																			
61		Revise Engineering & Landscape Architecture Plans - Round 1	25 days	Thu 11/19/26	Wed 12/23/26	59																		
62		Updated Hydraulic Modeling - Round 1	15 days	Thu 12/3/26	Wed 12/23/26	61FF																		
63		Opinion of Probable Cost – Round 1 Revision	5 days	Thu 12/24/26	Wed 12/30/26	61																		
64		Presentation to JPA/Member Agencies	5 days	Thu 1/7/27	Wed 1/13/27	61,63																		
65		JPA Member Agency Review – Round 2 (30% Revised)	30 days	Thu 1/14/27	Wed 2/24/27																			
66		JPA/Member Agency Review – Round 2	30 days	Thu 1/14/27	Wed 2/24/27	64																		
67		30% Design Revisions – Round 2	40 days	Thu 2/25/27	Wed 4/21/27																			
68		Revise Engineering & Landscape Architecture Plans – Round 2	20 days	Thu 2/25/27	Wed 3/24/27	66																		
69		Updated Hydraulic Modeling – Round 2	10 days	Thu 3/11/27	Wed 3/24/27	68FF																		
70		Presentation Material - Round 2 Revision	10 days	Thu 3/25/27	Wed 4/7/27	69																		
71		Presentation to JPA/Member Agencies	5 days	Thu 4/8/27	Wed 4/14/27	70																		
72		JPA/Members Confirm Changes	5 days	Thu 4/15/27	Wed 4/21/27	71																		
73		Community Engagement	35 days	Thu 4/22/27	Wed 6/9/27																			
74		Meeting Preparation	20 days	Thu 4/22/27	Wed 5/19/27	72																		
75		Community Meeting – City 1	5 days	Thu 5/20/27	Wed 5/26/27	74																		
76		Community Meeting – City 2	5 days	Thu 5/27/27	Wed 6/2/27	75SS+5 days																		
77		Community Meeting – City 3	5 days	Thu 6/3/27	Wed 6/9/27	76SS+5 days																		



Project: Flood Risk Management Date: Mon 6/15/26	Task		Project Summary		Manual Task		Start-only		Deadline	
	Split		Inactive Task		Duration-only		Finish-only		Progress	
	Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
	Summary		Inactive Summary		Manual Summary		External Milestone			

ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors	2, 2026	Qtr 3, 2026	Qtr 4, 2026	Qtr 1, 2027	Qtr 2, 2027	Qtr 3, 2027	Qtr 4, 2027	Qtr 1, 2028	Qtr 2, 2028	Qtr 3, 2028	Qtr 4, 2028	Qtr 1, 2029	Qtr 2, 2029	Qtr 3, 2029	Qtr 4, 2029	Qtr 1, 2030	Qtr 2, 2030	Qtr 3, 2030
78	➔	Final 30% Design Package	40 days	Thu 6/10/27	Wed 8/4/27																			
79	➔	WRA CEQA Coordination on Supplemental EIR Threshold	15 days	Thu 6/10/27	Wed 6/30/27	77																		
80	➔	30% Engineering & Landscape Architecture Plans	15 days	Thu 6/10/27	Wed 6/30/27	72,77																		
81	➔	30% Hydraulic Modeling	10 days	Thu 6/17/27	Wed 6/30/27	80FF																		
82	➔	30% Opinion of Probable Cost	5 days	Thu 7/1/27	Wed 7/7/27	80																		
83	➔	30% Estimated Construction Schedule	5 days	Thu 7/1/27	Wed 7/7/27	80																		
84	➔	Relay Final to JPA/Members and Board Meeting Prep	20 days	Thu 7/8/27	Wed 8/4/27	83																		
85	➔	MILESTONE: Final 30% Design Package Complete	0 days	Wed 8/4/27	Wed 8/4/27	84																		
86	➔	Board Meeting – Approve 30% Design	0 days	Thu 8/19/27	Thu 8/19/27																			
87	➔	Board Meeting (3rd Thursday) – Approve 30% Design	0 days	Thu 8/19/27	Thu 8/19/27	75,76,77,84																		
88	➔	Interagency Meeting (2nd Thursday)	1 day?	Thu 9/9/27	Thu 9/9/27	85,87																		
89	➔	Surveys	40 days	Thu 8/19/27	Wed 10/13/27																			
90	➔	Topographic	40 days	Thu 8/19/27	Wed 10/13/27	87																		
91	➔	CEQA – Supplemental EIR	200 days	Thu 8/19/27	Wed 5/24/28																			
92	➔	Notice of Preparation (NOP) & Scoping (45-day public)	30 days	Thu 8/19/27	Wed 9/29/27	87,79																		
93	➔	Prepare Draft Supplemental EIR	80 days	Thu 9/30/27	Wed 1/19/28	92																		
94	➔	Public Review Period – Draft SEIR (45 days)	30 days	Thu 1/20/28	Wed 3/1/28	93																		
95	➔	Respond to Comments / Prepare Final SEIR	40 days	Thu 3/2/28	Wed 4/26/28	94																		
96	➔	Board Certification of Final SEIR	20 days	Thu 4/27/28	Wed 5/24/28	95																		
97	➔	MILESTONE: CEQA Certified – Notice of Determination Filed	0 days	Wed 5/24/28	Wed 5/24/28	96																		
98	➔	Phase 2: 60% Design	445 days	Thu 8/19/27	Wed 5/2/29																			
99	➔	Engineering Plans	80 days	Thu 8/19/27	Wed 12/8/27	87																		
100	➔	Landscape Architecture Plans	40 days	Thu 10/14/27	Wed 12/8/27	99FF																		
101	➔	Structural Plans	100 days	Thu 8/19/27	Wed 1/5/28	87																		
102	➔	Hydraulic Modeling	20 days	Thu 11/11/27	Wed 12/8/27	99FF																		
103	➔	Basis of Design Memo	20 days	Thu 11/11/27	Wed 12/8/27	99FF																		
104	➔	Opinion of Probable Cost	10 days	Thu 12/9/27	Wed 12/22/27	99,100,103																		
105	➔	Estimated Construction Schedule	10 days	Thu 12/9/27	Wed 12/22/27	99,100,102																		
106	➔	Presentation Material	10 days	Thu 1/6/28	Wed 1/19/28	105,101																		
107	➔	Presentation to JPA/Member Agencies	5 days	Thu 1/20/28	Wed 1/26/28	106																		

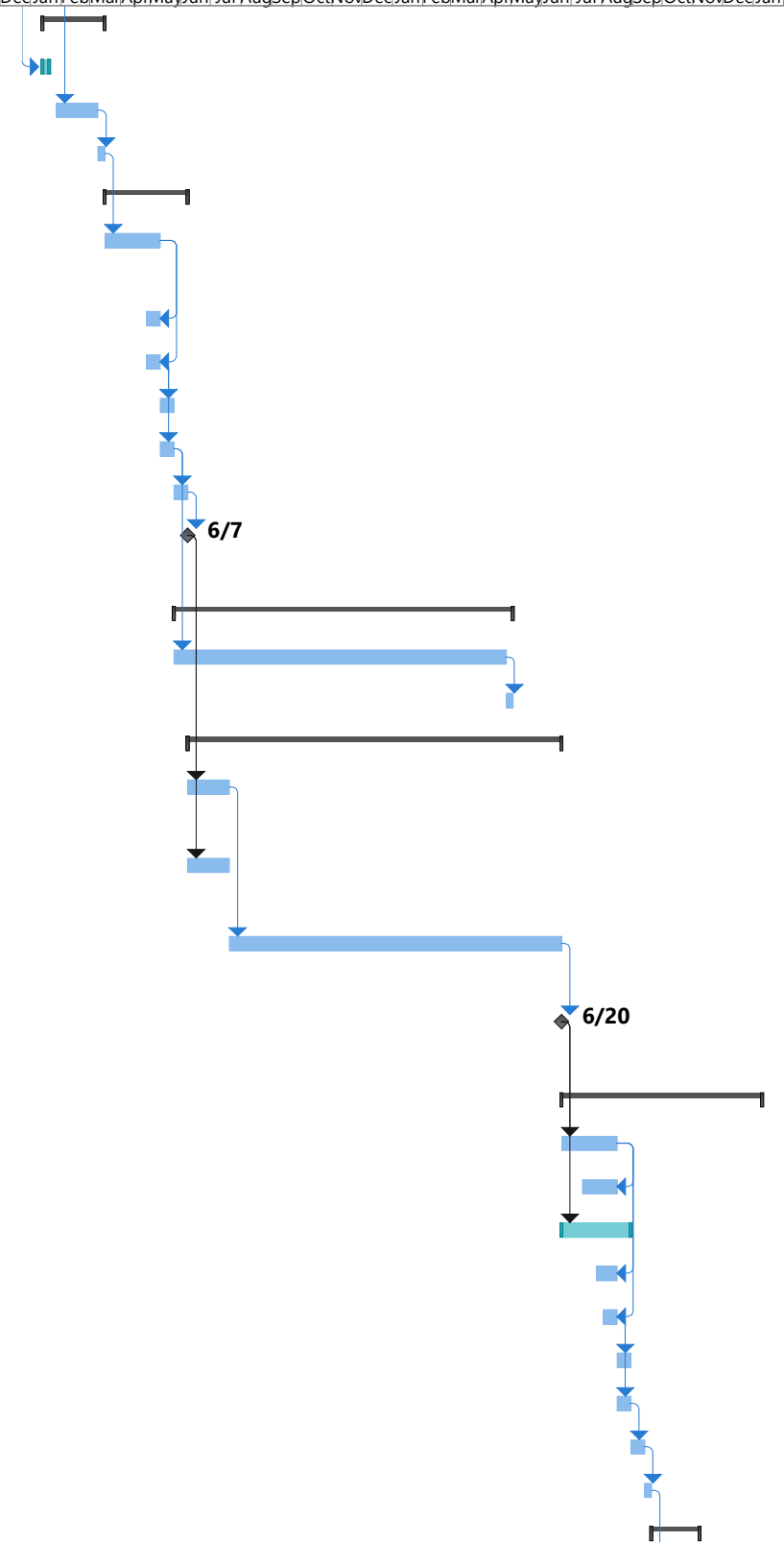
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Project: Flood Risk Management Date: Mon 6/15/26	Task		Project Summary		Manual Task		Start-only		Finish-only		Manual Summary Rollup		External Milestone		Deadline		Progress		Manual Progress	
	Split		Inactive Task		Duration-only		External Tasks		Manual Progress											
	Milestone		Inactive Milestone		Manual Summary															
	Summary		Inactive Summary		Manual Summary															

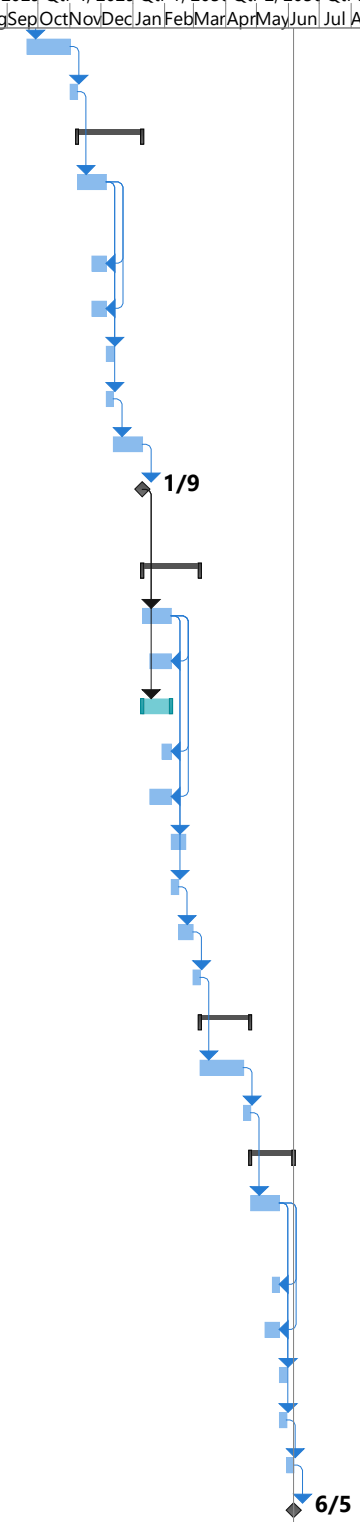
ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors	2, 2026	Qtr 3, 2026	Qtr 4, 2026	Qtr 1, 2027	Qtr 2, 2027	Qtr 3, 2027	Qtr 4, 2027	Qtr 1, 2028	Qtr 2, 2028	Qtr 3, 2028	Qtr 4, 2028	Qtr 1, 2029	Qtr 2, 2029	Qtr 3, 2029	Qtr 4, 2029	Qtr 1, 2030	Qtr 2, 2030	Qtr 3, 2030
108	➔	60% External Review – Round 1	45 days	Thu 1/13/28	Wed 3/15/28																			
109	➔	Design Charette	1 wk	Thu 1/13/28	Wed 1/19/28	107																		
110	➔	JPA/Member Agency Review – Round 1	30 days	Thu 1/27/28	Wed 3/8/28	107																		
111	➔	Meeting to Discuss Feedback	5 days	Thu 3/9/28	Wed 3/15/28	110																		
112	➔	Final 60% Design Package	60 days	Thu 3/16/28	Wed 6/7/28																			
113	➔	60% Engineering, Structural, & Landscape Architecture Plans	40 days	Thu 3/16/28	Wed 5/10/28	111																		
114	➔	60% Hydraulic Modeling	10 days	Thu 4/27/28	Wed 5/10/28	113FF																		
115	➔	60% Basis of Design Memo	10 days	Thu 4/27/28	Wed 5/10/28	113FF																		
116	➔	60% Opinion of Probable Cost	10 days	Thu 5/11/28	Wed 5/24/28	115																		
117	➔	60% Estimated Construction Schedule	10 days	Thu 5/11/28	Wed 5/24/28	115																		
118	➔	Presentation to JPA/Member Agencies	10 days	Thu 5/25/28	Wed 6/7/28	117																		
119	➔	MILESTONE: Final 60% Design Package Complete	0 days	Wed 6/7/28	Wed 6/7/28	118																		
120	➔	Utility Coordination	245 days	Thu 5/25/28	Wed 5/2/29																			
121	➔	Owner Reviews 60%	12 mons	Thu 5/25/28	Wed 4/25/29	117																		
122	➔	Owner provides relocation plans	5 days	Thu 4/26/29	Wed 5/2/29	121																		
123	➔	Regulatory Permitting	270 days	Thu 6/8/28	Wed 6/20/29																			
124	➔	Prepare & Submit Federal Permits (USACE §404/§10, ESA §7/§10)	30 days	Thu 6/8/28	Wed 7/19/28	119																		
125	➔	Prepare & Submit State Permits (CDFW 1602, RWQCB 401 & WDRs)	30 days	Thu 6/8/28	Wed 7/19/28	119																		
126	➔	Awaiting Environmental Regulatory Agency Review & Feedback	12 mons	Thu 7/20/28	Wed 6/20/29	124																		
127	➔	MILESTONE: Regulatory Permits Received / Conditions Resolved	0 days	Wed 6/20/29	Wed 6/20/29	126																		
128	➔	Phase 3: 90% Design	145 days	Thu 6/21/29	Wed 1/9/30																			
129	➔	Engineering Plans	40 days	Thu 6/21/29	Wed 8/15/29	127																		
130	➔	Landscape Architecture Plans	25 days	Thu 7/12/29	Wed 8/15/29	129FF																		
131	➔	Structural Plans	50 days	Thu 6/21/29	Wed 8/29/29	127																		
132	➔	Hydraulic Modeling	15 days	Thu 7/26/29	Wed 8/15/29	129FF																		
133	➔	Basis of Design Memo	10 days	Thu 8/2/29	Wed 8/15/29	129FF																		
134	➔	Opinion of Probable Cost	10 days	Thu 8/16/29	Wed 8/29/29	133																		
135	➔	Estimated Construction Schedule	10 days	Thu 8/16/29	Wed 8/29/29	133																		
136	➔	Presentation Material	10 days	Thu 8/30/29	Wed 9/12/29	135																		
137	➔	Presentation to JPA/Member Agencies	5 days	Thu 9/13/29	Wed 9/19/29	136																		
138	➔	90% External Review – Round 1	35 days	Thu 9/20/29	Wed 11/7/29																			

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Project: Flood Risk Management Date: Mon 6/15/26	Task		Project Summary		Manual Task		Start-only		Deadline	
	Split		Inactive Task		Duration-only		Finish-only		Progress	
	Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
	Summary		Inactive Summary		Manual Summary		External Milestone			

ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors	2, 2026	Qtr 3, 2026	Qtr 4, 2026	Qtr 1, 2027	Qtr 2, 2027	Qtr 3, 2027	Qtr 4, 2027	Qtr 1, 2028	Qtr 2, 2028	Qtr 3, 2028	Qtr 4, 2028	Qtr 1, 2029	Qtr 2, 2029	Qtr 3, 2029	Qtr 4, 2029	Qtr 1, 2030	Qtr 2, 2030	Qtr 3, 2030	Qtr 4, 2030
139	➔	JPA/Member Agency Review – Round 1	30 days	Thu 9/20/29	Wed 10/31/29	137																			
140	➔	Meeting to Discuss Feedback	5 days	Thu 11/1/29	Wed 11/7/29	139																			
141	➔	Final 90% Design Package	45 days	Thu 11/8/29	Wed 1/9/30																				
142	➔	90% Engineering, Structural, & Landscape Architecture Plans	20 days	Thu 11/8/29	Wed 12/5/29	140																			
143	➔	90% Hydraulic Modeling	10 days	Thu 11/22/29	Wed 12/5/29	142FF																			
144	➔	90% Basis of Design Memo	10 days	Thu 11/22/29	Wed 12/5/29	142FF																			
145	➔	90% Opinion of Probable Cost	5 days	Thu 12/6/29	Wed 12/12/29	142																			
146	➔	90% Estimated Construction Schedule	5 days	Thu 12/6/29	Wed 12/12/29	142																			
147	➔	Presentation to JPA/Member Agencies	20 days	Thu 12/13/29	Wed 1/9/30	146																			
148	➔	MILESTONE: Final 90% Design Package Complete	0 days	Wed 1/9/30	Wed 1/9/30	147																			
149	➔	Phase 4: 100% Design	40 days	Thu 1/10/30	Wed 3/6/30																				
150	➔	Engineering Plans	20 days	Thu 1/10/30	Wed 2/6/30	148																			
151	➔	Landscape Architecture Plans	15 days	Thu 1/17/30	Wed 2/6/30	150FF																			
152	➔	Structural Plans	20 days	Thu 1/10/30	Wed 2/6/30	148																			
153	➔	Hydraulic Modeling	7 days	Tue 1/29/30	Wed 2/6/30	150FF																			
154	➔	Basis of Design Memo	15 days	Thu 1/17/30	Wed 2/6/30	150FF																			
155	➔	Opinion of Probable Cost	10 days	Thu 2/7/30	Wed 2/20/30	150																			
156	➔	Estimated Construction Schedule	5 days	Thu 2/7/30	Wed 2/13/30	150																			
157	➔	Presentation Material	10 days	Thu 2/14/30	Wed 2/27/30	156																			
158	➔	Presentation to JPA/Member Agencies	5 days	Thu 2/28/30	Wed 3/6/30	157																			
159	➔	100% External Review – Round 1	35 days	Thu 3/7/30	Wed 4/24/30																				
160	➔	JPA/Member Agency Review – Round 1	30 days	Thu 3/7/30	Wed 4/17/30	158																			
161	➔	Meeting to Discuss Feedback	5 days	Thu 4/18/30	Wed 4/24/30	160																			
162	➔	Final 100% Design Package	30 days	Thu 4/25/30	Wed 6/5/30																				
163	➔	100% Engineering, Structural, & Landscape Architecture Plans	20 days	Thu 4/25/30	Wed 5/22/30	161																			
164	➔	100% Hydraulic Modeling	5 days	Thu 5/16/30	Wed 5/22/30	163FF																			
165	➔	100% Basis of Design Memo	10 days	Thu 5/9/30	Wed 5/22/30	163FF																			
166	➔	100% Opinion of Probable Cost	5 days	Thu 5/23/30	Wed 5/29/30	163																			
167	➔	100% Estimated Construction Schedule	5 days	Thu 5/23/30	Wed 5/29/30	163																			
168	➔	Presentation to JPA/Member Agencies	5 days	Thu 5/30/30	Wed 6/5/30	167																			
169	➔	MILESTONE: 100% DESIGN COMPLETE – READY FOR BID	0 days	Wed 6/5/30	Wed 6/5/30	168																			



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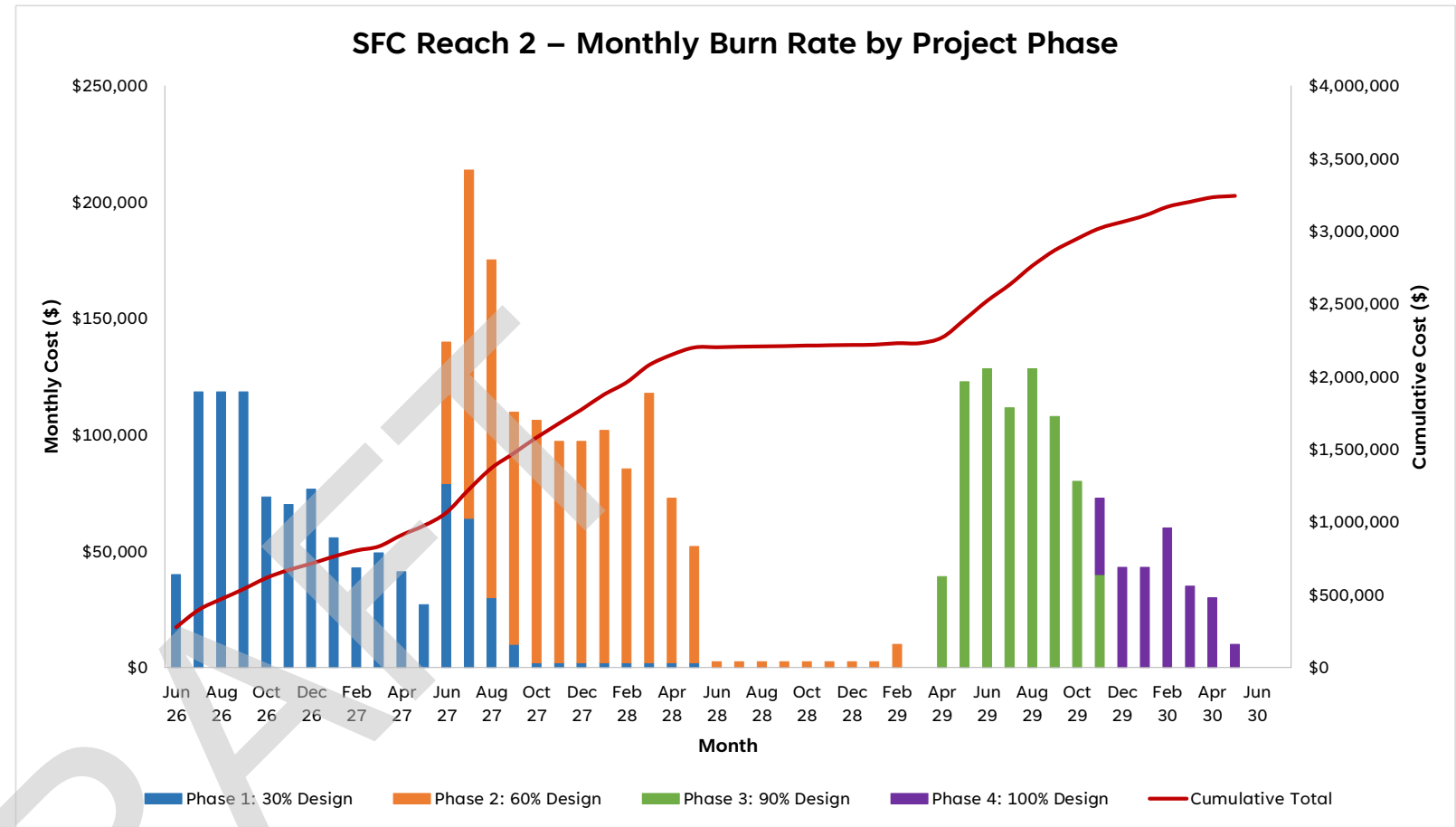
Project: Flood Risk Management Date: Mon 6/15/26	Task		Project Summary		Manual Task		Start-only		Deadline	
	Split		Inactive Task		Duration-only		Finish-only		Progress	
	Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
	Summary		Inactive Summary		Manual Summary		External Milestone			

SFC REACH 2 – COST & SCHEDULE

Phase / Task	Start Date	End Date	Work Days	Phase Total (\$)	% of Phase	Notes
Phase 1: 30% Design	08/24/26	05/24/28		\$ 1,030,500.00		
Draft Design	06/23/26	09/30/26	72	\$395,500	38.4%	1st draft with all design elements
Revisions 1	10/01/26	01/13/27	75	\$250,000	24.3%	Revisions after JPA/Members Round 1 review
Revisions 2	01/14/27	04/21/27	70	\$150,000	14.6%	Revisions after JPA/Members Round 2 review
Final Design	06/10/27	08/04/27	40	\$130,000	12.6%	Final revisions after JPA/Members confirm minor revisions
Community Engagement	04/22/27	06/09/27	35	\$45,000	4.4%	3 City Meetings
Board Meeting	08/19/27	08/19/27	1	\$10,000	1.0%	1 Board Meeting - 3rd Thursday of the month
CEQA Support	08/19/27	05/24/28	200	\$50,000	4.9%	After Board approval of 30% design
◆ MILESTONE: Final 30% Design Package Complete (August 2027)						
◆ MILESTONE: CEQA Approval (July 2028)						
Phase 2: 60% Design	08/20/27	06/20/29		\$ 1,200,000.00		
Topographic Survey	08/20/27	10/13/27	39	\$70,000	5.8%	After Board approval of 30% design
Utilities Survey	08/20/27	10/13/27	39	\$50,000	4.2%	After Board approval of 30% design
Draft Design	08/19/27	03/15/28	150	\$680,000	56.7%	After CEQA approval
Final Design	03/16/28	06/07/28	60	\$250,000	20.8%	Final revisions after JPA/Members review
Regulatory Permitting	06/08/28	06/20/29	270	\$150,000	12.5%	After 60% design is complete
◆ MILESTONE: Final 60% Design Package Complete (June 2028)						
◆ MILESTONE: Regulatory Permits Received (June 2029)						
Phase 3: 90% Design	06/21/29	01/09/30		\$ 758,000.00		
Draft Design	06/21/29	11/07/29	100	\$558,000	73.6%	After Regulatory Permits are received
Final Design	11/08/29	01/09/30	45	\$200,000	26.4%	Final revisions after JPA/Members review
◆ MILESTONE: Final 90% Design Package Complete (January 2030)						
Phase 4: 100% Design	01/10/30	06/05/30		\$ 254,000.00		
Draft Design	01/10/30	04/24/30	75	\$154,000	60.6%	After 90% design
Final Design	04/25/30	06/05/30	30	\$100,000	39.4%	Final revisions after JPA/Members review
◆ MILESTONE: 100% DESIGN COMPLETE – READY FOR BID (June 2030)						
TOTAL ESTIMATED PROJECT COST – ALL PHASES				\$3,242,500		

SFC REACH 2 – MONTHLY BURN RATE

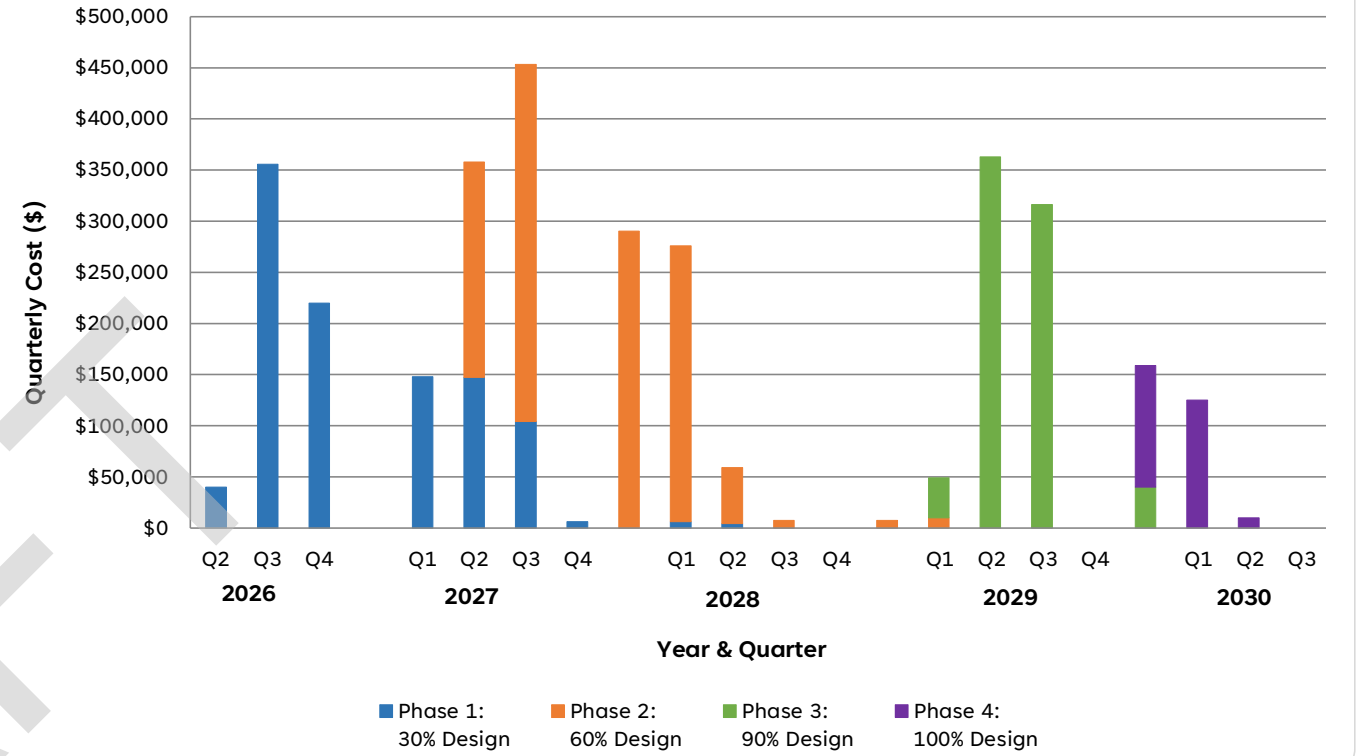
Month	Phase 1: 30% Design	Phase 2: 60% Design	Phase 3: 90% Design	Phase 4: 100% Design	Monthly Total	Cumulative Total
Jun 26	\$40,000	-	-	-	\$40,000	\$40,000
Jul 26	\$118,500	-	-	-	\$118,500	\$158,500
Aug 26	\$118,500	-	-	-	\$118,500	\$277,000
Sep 26	\$118,500	-	-	-	\$118,500	\$395,500
Oct 26	\$73,333	-	-	-	\$73,333	\$468,833
Nov 26	\$70,000	-	-	-	\$70,000	\$538,833
Dec 26	\$76,667	-	-	-	\$76,667	\$615,500
Jan 27	\$55,714	-	-	-	\$55,714	\$671,214
Feb 27	\$42,857	-	-	-	\$42,857	\$714,071
Mar 27	\$49,286	-	-	-	\$49,286	\$763,357
Apr 27	\$41,143	-	-	-	\$41,143	\$804,500
May 27	\$27,000	-	-	-	\$27,000	\$831,500
Jun 27	\$79,000	-	-	-	\$79,000	\$910,500
Jul 27	\$64,000	-	-	-	\$64,000	\$974,500
Aug 27	\$30,000	\$60,800	-	-	\$90,800	\$1,065,300
Sep 27	\$10,000	\$149,733	-	-	\$159,733	\$1,225,033
Oct 27	\$2,000	\$147,200	-	-	\$147,200	\$1,372,233
Nov 27	\$2,000	\$99,733	-	-	\$101,733	\$1,473,967
Dec 27	\$2,000	\$104,267	-	-	\$106,267	\$1,580,233
Jan 28	\$2,000	\$95,200	-	-	\$97,200	\$1,677,433
Feb 28	\$2,000	\$95,200	-	-	\$97,200	\$1,774,633
Mar 28	\$2,000	\$99,867	-	-	\$101,867	\$1,876,500
Apr 28	\$2,000	\$83,333	-	-	\$85,333	\$1,961,833
May 28	\$2,000	\$115,833	-	-	\$117,833	\$2,079,667
Jun 28	-	\$70,833	-	-	\$70,833	\$2,150,500
Jul 28	-	\$50,000	-	-	\$50,000	\$2,200,500
Aug 28	-	\$2,500	-	-	\$2,500	\$2,203,000
Sep 28	-	\$2,500	-	-	\$2,500	\$2,205,500
Oct 28	-	\$2,500	-	-	\$2,500	\$2,208,000
Nov 28	-	\$2,500	-	-	\$2,500	\$2,210,500
Dec 28	-	\$2,500	-	-	\$2,500	\$2,213,000
Jan 29	-	\$2,500	-	-	\$2,500	\$2,215,500
Feb 29	-	\$2,500	-	-	\$2,500	\$2,218,000
Mar 29	-	\$2,500	-	-	\$2,500	\$2,220,500
Apr 29	-	\$10,000	-	-	\$10,000	\$2,230,500
May 29	-	-	-	-	-	\$2,230,500
Jun 29	-	-	\$39,060	-	\$39,060	\$2,269,560
Jul 29	-	-	\$122,760	-	\$122,760	\$2,392,320
Aug 29	-	-	\$128,340	-	\$128,340	\$2,520,660
Sep 29	-	-	\$111,600	-	\$111,600	\$2,632,260
Oct 29	-	-	\$128,340	-	\$128,340	\$2,760,600
Nov 29	-	-	\$107,900	-	\$107,900	\$2,868,500
Dec 29	-	-	\$80,000	-	\$80,000	\$2,948,500
Jan 30	-	-	\$40,000	\$32,853	\$72,853	\$3,021,353
Feb 30	-	-	-	\$43,073	\$43,073	\$3,064,427
Mar 30	-	-	-	\$43,073	\$43,073	\$3,107,500
Apr 30	-	-	-	\$60,000	\$60,000	\$3,167,500
May 30	-	-	-	\$35,000	\$35,000	\$3,202,500
Jun 30	-	-	-	\$30,000	\$30,000	\$3,232,500
Jul 30	-	-	-	\$10,000	\$10,000	\$3,242,500
TOTAL	\$1,030,500	\$1,200,000	\$758,000	\$254,000	\$3,242,500	\$3,242,500



SFC REACH 2 – QUARTERLY BURN RATE (CALENDAR YEAR)

CY	Qtr	Months	Phase 1: 30% Design	Phase 2: 60% Design	Phase 3: 90% Design	Phase 4: 100% Design	Total	Cumulative
Calendar Year 2026								
2026	Q2	Apr–Jun	\$40,000	-	-	-	\$40,000	\$40,000
2026	Q3	Aug–Sep	\$355,500	-	-	-	\$355,500	\$355,500
2026	Q4	Oct–Dec	\$220,000	-	-	-	\$220,000	\$575,500
Calendar Year 2027								
2027	Q1	Jan–Mar	\$147,857	-	-	-	\$147,857	\$723,357
2027	Q2	Apr–Jun	\$147,143	-	-	-	\$147,143	\$870,500
2027	Q3	Jul–Sep	\$104,000	\$210,533	-	-	\$314,533	\$1,185,033
2027	Q4	Oct–Dec	\$6,000	\$349,200	-	-	\$355,200	\$1,540,233
Calendar Year 2028								
2028	Q1	Jan–Mar	\$6,000	\$290,267	-	-	\$296,267	\$1,836,500
2028	Q2	Apr–Jun	\$4,000	\$270,000	-	-	\$274,000	\$2,110,500
2028	Q3	Jul–Sep	-	\$55,000	-	-	\$55,000	\$2,165,500
2028	Q4	Oct–Dec	-	\$7,500	-	-	\$7,500	\$2,173,000
Calendar Year 2029								
2029	Q1	Jan–Mar	-	\$7,500	-	-	\$7,500	\$2,180,500
2029	Q2	Apr–Jun	-	\$10,000	\$39,060	-	\$49,060	\$2,229,560
2029	Q3	Jul–Sep	-	-	\$362,700	-	\$362,700	\$2,592,260
2029	Q4	Oct–Dec	-	-	\$316,240	-	\$316,240	\$2,908,500
Calendar Year 2030								
2030	Q1	Jan–Mar	-	-	\$40,000	\$119,000	\$159,000	\$3,067,500
2030	Q2	Apr–Jun	-	-	-	\$125,000	\$125,000	\$3,192,500
2030	Q3	Jul	-	-	-	\$10,000	\$10,000	\$3,202,500

SFC Reach 2 – Quarterly Burn Rate by Phase



SFC REACH 2 – ANNUAL SUMMARY

CY	Quarters	Phase 1: 30% Design	Phase 2: 60% Design	Phase 3: 90% Design	Phase 4: 100% Design	Annual Total	Cumulative
2026	Q2 + Q3 + Q4	\$615,500	-	-	-	\$615,500	\$615,500
2027	Q1 + Q2 + Q3 + Q4	\$405,000	\$559,733	-	-	\$964,733	\$1,580,233
2028	Q1 + Q2 + Q3 + Q4	\$10,000	\$622,767	-	-	\$632,767	\$2,213,000
2029	Q1 + Q2 + Q3 + Q4	-	\$17,500	\$718,000	-	\$735,500	\$2,948,500
2030	Q1 + Q2 + Q3	-	-	\$40,000	\$254,000	\$294,000	\$3,242,500
TOTAL	All	\$ 1,030,500.00	\$ 1,200,000.00	\$ 758,000.00	\$ 254,000.00	\$ 3,242,500.00	

Agenda Item 7.C. – Fiscal Year 2026-2027 SFCJPA Salary Schedule

Updated salary schedule

Public agencies and local governments are required to publicly provide and disclose salary schedules primarily through California Code of Regulations (CCR) Title 2, § 570.5 and California Government Code § 54953.

Background

The attached salary schedule reflects proposed salaries for all SFCJPA staff for the 26/27 Fiscal Year.

Recommendation

Dependent upon the Board's approval of the proposed SFCJPA budget for FY26/27, consider and approve Resolution 26-06-25-B, approving the updated Fiscal Year 26/27 SFCJPA salary schedule.



SAN FRANCISQUITO CREEK
JOINT POWERS AUTHORITY

SFCJPA.ORG

Agenda Item 7.C

Fiscal Year 2026-2027 Salary Schedule Effective July 1, 2026

<u>Position</u>	<u>Annual Salary</u>
Executive Director	\$212,383.56
Senior Project Manager	\$164,804.59
Finance & Administration Manager & Clerk of the Board	\$156,255.18
Project Manager	\$143,645.65



SAN FRANCISQUITO CREEK
JOINT POWERS AUTHORITY
SFCJPA.ORG

RESOLUTION NUMBER 26-06-25-B

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN FRANCISQUITO CREEK JOINT POWERS AUTHORITY
APPROVING AND ADOPTING THE UPDATED FISCAL
YEAR 2026/2027 SALARY SCHEDULE**

BE IT RESOLVED by the Board of Directors of the San Francisquito Creek Joint Powers Authority that the Board of Directors hereby approves and adopts the updated salary schedule for the 2026/2027 fiscal year.

Approved and adopted on Thursday, June 25, 2026, the undersigned hereby certify that the foregoing Resolution was duly adopted by the Board of Directors of the San Francisquito Creek Joint Powers Authority.

INTRODUCED AND PASSED:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

Chairperson Date:

Clerk of the Board as attester Date:

APPROVED AS TO FORM:

Legal Counsel Date:

Agenda Item 7.D. – Authorizing the Executive Director to Negotiate and Execute Amendment No. 9 to the Existing Contract with Environmental Science Associates

Background

Environmental Science Associates (ESA) was retained on April 23, 2020, for the Reach 2 Project to develop a Mitigation and Monitoring Plan (MMP), Restoration Elements of Civil Design, and Landscape Design for the San Francisquito Creek Flood Protection, Ecosystem Restoration and Recreation Project Upstream of Highway 101. The original contract amount was \$98,300. A summary of amendments and costs are provided in Table 1 below.

Amendment	Scope	Date	Cost
1	Permit support for the overall Reach 2 Project	10/22/2020	\$35,840
2	Tree Inventory mapping	1/29/2021	\$8,500
3	Hydraulic Modeling and Design of Fish Features, Agency meetings, Tribal Cultural Testing and Monitoring Plan, conceptual rendering of Site 2 following restoration.	4/29/2021	\$78,000
4	60% and 90% Landscape Plans for Site 2 and Reller Restoration Site	2/17/2022	\$27,270
5	USACE CAP permitting support and City of Palo Alto Newell Road Bridge Permitting Support (remove from draft Reach 2 application submitted July 2022, and resubmit just for Newell Road Bridge)	6/13/2023	\$56,801
6	Additional Round of revisions to 90% overall restoration designs and additional Resource Agency Meeting	3/29/2024	\$26,364
7	Revisions to Newell MMP	12/20/2026	\$9,916
8	Final revisions to MMP	4/7/2026	\$650

The current contract total is \$341,641 through Amendment #8.

Under Amendment #9, ESA will bring the existing 90% landscape plans for the Reller site to 100%, prepare draft and final bidding specifications, provide bidding support, and construction support and oversight of the restoration work.

This amendment does not make any changes to the 90% designs for Site 2 restoration; these sheets have already been incorporated into Valley Water’s 2023 Reach 2 90%

designs. The focus of this amendment is to finalize and bid the plans for a creek-side parcel on the Menlo Park side of the creek that was donated in 2021 by Mr. William Reller. The final disposition of this parcel, known as the Reller Parcel, is expected to be transferred to either the City of Menlo Park or OneShoreline. This parcel is being used as partial mitigation for the impacts of the Newell Road Bridge replacement project.

The cost of Amendment #9 without the optional tasks is \$16,688. The cost estimate for all tasks, including optional tasks, is \$64,548.

Currently, the SFCJPA plans to fund a portion of this contract through Optional Task 13.3 (Construction Bidding Support) for \$26,129. To ensure that there are no more amendments, the SFCJPA is requesting approval of the total contract amount.

With the execution of Amendment #9, the total contract not-to-exceed amount is \$406,189. This will complete work on this contract.

Recommendation

Consider and approve Resolution 26-06-25-C, authorizing the Executive Director to negotiate and execute Amendment No. 9 to the existing contract with Environmental Science Associates (ESA) for Reller parcel that serves as partial mitigation for the Newell Road Bridge project, for a not-to-exceed amount of \$64, 548, bringing the final contract not-to-exceed amount to \$406,189.



1901 Harrison Street
Suite 1300
Oakland, CA 94612
510.839.5066 [phone](#)
510.839.5825 [fax](#)

esassoc.com

June 1, 2026

Tess Byler, PG, CHG
San Francisquito Creek Joint Powers Authority
750 Menlo Ave., Suite 250
Menlo Park, CA 94025
Via email: tbyler@sfcjpa.org

Subject: Amendment 9 to San Francisquito Creek Flood Protection, Ecosystem Restoration and Recreation Capital Project

Dear Ms. Byler:

Environmental Science Associates (ESA) appreciates the opportunity to submit this proposal for final design and bidding and construction period support services for the Reller restoration site to the San Francisquito Creek Joint Powers Authority (Client).

Amendment 9: Scope of Services

ESA prepared the 60% and 90% landscape construction documents for the Reller restoration site under Amendment 1. This amendment (Amendment 9) will support final design and implementation of the landscape design.

Task 13.1: Project Management

This task includes up to two coordination meetings between SFCJPA staff and ESA's Project Manager and landscape architect to discuss project progress and topics regarding the tasks described below. The progress meetings will occur by web-conferencing.

Deliverables:

- Up to 2 meetings, including meeting notes of action items in email format.
- Monthly invoices

Task 13.2: 100% Drawings and Specifications for the Reller Restoration Site

ESA will issue Final 100% stamped and signed landscape construction drawings for the Reller Restoration Site (3 sheets) and Draft and Final 100% Division 2 Specifications. ESA will prepare the 100% deliverables based upon the 90% Drawings and 90% Specifications and one site visit to confirm existing site conditions.

The budget for this task assumes that the SFCJPA will provide 1 round of consolidated written comments on the Draft 100% Specifications with conflicting comments resolved.



Ms. Byler
June 1, 2026
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Specifications will include the following sections:

- Site Preparation
- Erosion and Sediment Control
- Seeding
- Planting (including willow poles)
- Irrigation
- Phytosanitary BMPs
- Plant Establishment Maintenance
- Herbicide Application

Deliverables:

- Draft 100% Specifications
- Final 100% Drawings and Specifications

Optional Task 13.3: Bidding Period Support

Following completion of the 100% drawings and specifications, ESA will assist SFCJPA during the bidding phase of the project with the following services:

- Create project bid form in PDF format with 1 round of revisions
- review and comment on SFCJPA's draft bid advertisement (up to 3 hours)
- Attend the pre-bid meeting
- Review and response to bidder questions (up to 7 hours)
- Prepare up to 1 addendum to Bid Set Drawings / Specifications
- Provide Bid Evaluation Support (up to 6 hours)
- Prepare Conformed Set Drawings and Specifications reflecting design changes made during the bid period

Assumptions:

- SFCJPA will post and advertise the project for bidding

Optional Task 13.4: Construction Period Support

Following awarding of the bid, ESA will provide SFCJPA with the following construction period support services:

- Conduct up to eleven (11) site visits to:
 - Attend on-site pre-construction meeting
 - Flag trees to remain and review limit of work boundary prior to contractor mobilization
 - Monitor clearing and grubbing for protection of trees to remain and proper removal of invasives
 - Review installation of erosion control materials
 - Inspect quality of plant material upon delivery to project site
 - Observe seed installation
 - Review planting layout and inspect plant installation for conformance with PS&E
 - Review irrigation layout and inspect installation for conformance with PS&E
 - Walk through to create a punch list of any incomplete/unsatisfactory items
 - Conduct a final walk through
- Provide email summaries from each site visit.



Ms. Byler
June 1, 2026
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- Respond to up to four (4) RFIs.
- Respond to up to 12 submittals or resubmittals.
- Prepare up to 1 set of design changes (Architect's Supplemental Instructions (ASI)) issued after contract award.

Optional Task 13.5: Nursery Contract Grow and Irrigation Permit Support

Concurrent with Task 13.2, ESA will:

- Support the SFCJPA with securing plant materials, including management of a nursery contract (up to 8 hours)
- Support the Project with securing City of Menlo Park Irrigation Point of Connection (POC) permits prior to bidding (up to 16 hours). *SFCJPA to provide permit application fees.*

Schedule

ESA estimates that the Task 13.1 services will be completed within three to six months upon our receipt of a signed copy of this proposal and receipt of necessary project information and Client-provided site access permission. Please note this schedule has been prepared based on the information available to ESA at the time of this proposal. Should new information be presented or the project become subject to factors outside of ESA's control, the schedule may be subject to revision.

- Task 13.2 Final 100% Drawings and Draft 100% Specifications will be completed within 60 days of receipt of a signed contract modification.
- Final 100% Specifications will be completed within 30 days of receipt of consolidated Client comments.
- Optional Tasks will be performed in accordance with bidding and construction schedule, assumed to be late autumn 2026 (bidding) and 2027 (construction).

Estimated Budget

Based on our understanding of the Project, the total estimated budget for the Scope of Services included in the tasks described above is summarized in the following table. Fees and expenses will be invoiced on a time-and-material basis using the rates and terms stated in Exhibit B. ESA reserves the right to adjust its rates on an annual basis in accordance with ESA's performance/compensation review cycle. Expenses incurred by ESA in connection with the Services shall be reimbursed by Client and are in addition to fees. The amounts stated in this proposal are for budgetary purposes only and do not establish a not-to-exceed price to perform the Services. ESA may reallocate budget amounts between tasks. Should the estimated budget be insufficient to complete the Services, or the additional professional services beyond those set



Ms. Byler
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forth in the Scope of Services are needed due to changes in the process, information provided, or the regulatory environment, ESA will notify Client and the parties will establish an updated budget.

ESTIMATED BUDGET	
Mod 9	Amount
Task 13.1 – Project Management	\$2,817
Task 13.2 – 100% Drawings and Specifications for Reller Restoration Site	\$13,871
Subtotal	\$16,688
Optional Task 13.3 – Construction Bidding Support	\$9,441
Optional Task 13.4 – Construction Support	\$33,093
Optional Task 13.5 – Nursery Contract Grow and Irrigation Permit Support	\$5,325
Subtotal	\$47,860
Total	\$64,548

Assumptions and Exclusions

- The Specifications will list the SFCJPA Representative as the party managing construction for the project.
- ESA will provide Division 2 specifications as noted. SFCJPA will provide all other specifications required for bidding and awarding the construction contract.
- The City of Menlo Park will provide a water meter at the street curb and will complete all required street repairs following meter installation.
- ESA will not prepare as-built drawings.
- ESA will coordinate with SFCJPA for attending on-site meetings.
- SFCJPA will provide ESA with access to the project site.
- The following services are not included, but may be added for additional fee if requested: 100% Cost Estimate, additional meeting support, nursery contract grow or plant sourcing support, preparation of a required submittals schedule, permitting compliance monitoring, post-construction monitoring services, and/or any of the following Division 1 specifications: Table of Contents, Summary of Work, Measurement & Payment, Submittal Procedures, Project Meetings, Mobilization, Temporary Facilities, Environmental Protection, Closeout Procedures.
- This proposal assumes all electronic deliverables.
- This proposal is good for 60 days.



Ms. Byler
June 1, 2026
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If you have any questions about this proposal or need additional information, please do not hesitate to contact Jill Sunahara at jsunahara@esassoc.com or 510-292-3393. Thank you.

Sincerely,

A handwritten signature in blue ink that reads "Christie Beeman". The signature is fluid and cursive.

Christie Beeman
Project Director

A handwritten signature in black ink that reads "Jill Sunahara". The signature is fluid and cursive.

Jill Sunahara
Project Manager

Enclosures

Exhibit B – Schedule of Fees and Expenses



EXHIBIT B

Environmental Science Associates & Subsidiaries: 2026 Schedule of Fees

I. Personnel Category Rates

Charges will be made at the Category hourly rates set forth below for time spent on project management, consultation or meetings related to the project, field work, report preparation and review, travel time, etc. Time spent on projects in litigation, in depositions and providing expert testimony will be charged at the Category rate times 1.5.

LABOR CATEGORY	BILLING STEP I	BILLING STEP II	BILLING STEP III	BILLING STEP IV	BILLING STEP V	BILLING STEP VI
Project Technician	\$86	\$109	\$131	\$150	\$170	\$194
Consultant	\$116	\$130	\$144	\$160	\$173	\$188
Associate Consultant	\$154	\$170	\$184	\$198	\$213	\$228
Senior Consultant	\$171	\$189	\$212	\$234	\$257	\$279
Managing Consultant	\$205	\$228	\$253	\$277	\$301	\$324
Principal Consultant	\$222	\$253	\$282	\$311	\$341	\$370
Senior Principal Consultant	\$261	\$288	\$317	\$347	\$379	\$409

- A. The range of rates shown for each staff category reflects ESA staff qualifications, expertise and experience levels. These rate ranges allow our project managers to assemble the best project teams to meet the unique project requirements and client expectations for each opportunity.
- B. From time to time, ESA retains outside professional and technical labor on a temporary basis to meet peak workload demands. Such contract labor may be charged at regular Employee Category rates.
- C. ESA reserves the right to revise the Personnel Category Rates periodically to reflect changes in its operating costs.

II. Subcontracts

Subcontract services will be invoiced at cost multiplied by 1.15.

III. Other

The fees above do not include sales tax. Any applicable or potential sales tax will be charged when appropriate.

IV. Payment Terms

Unless otherwise agreed in writing, ESA will submit invoices on a monthly basis. Any unpaid balances shall draw interest at one and one half percent (1.5%) per month or the highest rate allowed by law, whichever is lower, commencing thirty (30) days after date of invoice. All invoices not contested in writing within fifteen (15) business days of receipt are deemed accepted by Client as true and accurate and Client thereafter waives any objection to Clients invoices, which are payable in full.

V. ESA Expenses

A. Travel Expenses

1. Transportation
 - a. Company vehicle – fixed rate + fee for mileage in excess of 100 miles.
 - b. Common carrier or car rental – actual expense multiplied by 1.15
 - c. If company vehicle is to be used in off-road conditions, a daily \$15 use fee will be added to the standard daily vehicle rate.
2. Lodging, meals and related travel expenses – direct expenses multiplied by 1.15

B. Technology and Data Management Fee

Starting January 2023, ESA implemented a 3% Technology and Data Management fee on all applicable contracts, excluding charges related to equipment rentals, reimbursable expenses, and subcontractor fees. This fee plays a pivotal role in mitigating an array of technology and data management expenditures incurred by ESA to ensure the delivery of the comprehensive and high-quality services our clients expect. These expenses include, but are not limited to:

1. Long-Term Data Retention and Security Administration: Covering the expenses associated with administering the protection of client data and assets throughout and beyond the contractual period.
2. Development and Maintenance of Internal ESA Software Tools: Accounting for the ongoing investments required to create and maintain tools integral to our client engagements.
3. Data Privacy and Security Maintenance: Encompassing the costs involved in maintaining data privacy and security, including regular security audits to uphold the highest standards.
4. Advanced Technology-Related Costs: Addressing the escalating expenses associated with subscriptions for cutting-edge technical software, licenses, and cloud data services.

This fee structure enables ESA to uphold its commitment to providing clients with top-tier services while managing the ever-evolving demands of technology and data management in the work that we do.

C. Cloud-based Services

ITEM	RATE/HOUR	RATE/DAY	RATE/WEEK	RATE/MONTH
Cloud-based Services				
Nearmap High Resolution Images		\$55/image		
ArcGIS Online Hosting (Web Maps/Apps)				\$225
Website Hosting				\$200
Custom Application & Services Hosting*				\$300*
Modeling (GeoHECRAS, TUFLOW, Delft3D) + Drone Processing	\$7	\$160	\$950	\$3,900
Aviation Environmental Design Tool (AEDT) Processing	\$13	\$190	\$1,120	\$4,600
*includes support for database, SSL, IT support – costs vary by project. Contact software development services for firm pricing.				

D. Printing/Reproduction Rates

If a weekly or monthly rate is not provided, equipment usage is billed at a daily rate.

ITEM	RATE/PAGE	SAMPLE PRICING
Black & White – 8.5 x 11	\$0.15	
Black & White – 11 x 17	\$0.30	
Color – 8.5 x 11	\$0.50	
Color – 11 x 17	\$0.80	
B&W – Plotter (Toner – ECO Quality)	\$0.50/sf	24x36 B/W CAD drawing would cost \$3 per sheet
B&W – Plotter (Toner – Presentation Quality)	\$1.25/sf	24x36 B/W CAD drawing would cost \$7.50 per sheet
Color – Plotter (Inkjet – ECO Quality)	\$2.50/sf	24x36 Color Drawing would cost \$15 per sheet
Color – Plotter (Inkjet – Presentation Quality)	\$5.00/sf	24x36 Color Drawing would cost \$30 per sheet
CD	\$10.00	
Digital Photography	\$20.00 (up to 50 images)	
All Other Items (including bindings and covers)	At cost plus 10%	

E. Equipment Rates

ITEM	RATE/DAY	RATE/WEEK	RATE/MONTH
Project Specific Equipment:			
Vehicles – Standard size (no off-road usage)	\$ 115 ^a	\$ 550 ^a	\$
Vehicles – 4x4 /Truck (light duty)	175 ^a		
Vehicles – 4x4 /Truck (heavy duty)	200 ^a		
Vehicles – ATV	175		
Noise Meter	115		
Hydroacoustic Noise Monitoring Equipment	175		
Satellite Phone	15	70	250
Electrofischer	350	1,750	
Field Traps	50		
Digital Hypsometer (Nikon)	25		
Backpack Sprayer	30		
360-Degree 4k Camera	35	175	
High Resolution Time-Lapse Camera	20	100	350
Beach Seine	60		
Block Net	30		
PIT Tagging Kit	25		
Underwater Light Meter		500	
Otter Trawl	115		
Wildlife Acoustics Bat Detector	125	400	
Wildlife Trail Camera	30	100	
Fiber Optic Endoscope	150	750	
Spotting Scope	50	200	
Sand Transport Station			460
Wind Monitoring Station			1540
Personal Protective Equipment (PPE)	25		
Photo and Video Production Equipment:			
Mirrorless Camera + Lens + SD Card	\$ 220	\$ 550	\$2000
Tripod + Camera Case	50	175	500
Lighting Equipment	20	75	250
Shotgun Microphone Kit	15	50	180
2 Person Microphone Kit	10	25	85

ITEM	RATE/DAY	RATE/WEEK	RATE/MONTH
Topographic/Bathymetric Survey Equipment:			
Total Station	\$ 300	\$	\$
UAV/Drone	300	1,500	
RTK-GPS	300		
RTK-GPS Smartnet Subscription	80		
Hypack Survey Software	150		
Laser/Auto Level	50		
Single-Beam Echoshounder	175	600	
Sidescan Sonar	200		
Sound Velocity Profiler	75		
1m GNSS Data Collection System	90	425	1,700
Sub-meter GNSS Data Collection System	120		
Sub-foot Data Collection System	245		
Garmin GPS or equivalent	45		
Hydrologic Data Collection, Water Current, Level and Wave Measurement Equipment:			
ISCO 2150 Area Velocity Flow Logger	\$ 50	\$ 300	\$ 800
SonTek IQ-Plus Area Velocity Flow Logger	100	500	1,500
Logging Rain Gage	10	50	200
Hand-Held Current Meter	50		
Surface Velocity Radar	50		
Wave Pressure Sensor		115	460
Wave Buoy		175	700
Sonic Wave Sensor	35	175	500
Logging Water Level - Pressure Transducer			125
Logging Barometric Pressure Logger			60
Well Probe / Water Level Meter	25		
Bottom-Mounted Tripod / Mooring	30	150	400
Stormwater Crest Sampler			20
ADCP Riverboard	700		
Radar Wave Sensor with Logger Box	150	300	1000
Boats:			
Small Watercraft	\$ 100	\$ 400	
15'-17' Boat	375	1,500	
18'-21' Boat	450	2,000	
22'-25' Boat	550	2,250	
Houseboat Floating Laboratory		4,500	
Water Quality Equipment:			
Logging Turbidimeter/Water Level Recorder	\$	\$	\$ 400
Logging Conductivity/Water Level Recorder			250
Remote Monitoring Logger Box		75	250
Recording Conductivity Meter w/Datalogger	20	60	200
Hand-Held Turbidimeter	50	200	
Hand-Held Salinity Meter or pH meter	35		
Logging Salinity Gauge			150
Logging DO/Temp Probe			150
Logging Water Quality Sonde 1 Sensor	50	200	700
Logging Water Quality Sonde 2 Sensor	65	250	800
Logging Water Quality Sonde 3 Sensor	75	300	900
Logging Water Quality Sonde 4 Sensor	90	350	1,000
Telemetry System Hardware			125
Water Quality Multi-Probe Depth Profiler	200		
Niskin Water Sampler	50		
ISCO 6712 Portable Sampler w/ISCO 2105 Module	60	350	900



ITEM	RATE/DAY	RATE/WEEK	RATE/MONTH
Sedimentation / Geotechnical Equipment:			
Peat Corer	\$ 85		
60lb Helly-Smith Bedload Sampler	200		
Mini-Ponar Grab Sampler	50		
DH-76 Suspended Sediment Sampler	100		
D-96 Suspended Sediment Sampler	200		
Bridge Crane	150		
RSET	50		
AMS Soil Sampling Kit	50		
Hand-Held Helley-Smith Bedload Sampler	30		
Guelph Permeameter	60		
Sludge Sampler	60		
Shear Strength Vane	60		
Handheld DH-48 Suspended Sediment Sampler	30		

^a Actual project charges will include the daily rate plus \$0.75 per beyond 100 miles



SAN FRANCISQUITO CREEK
JOINT POWERS AUTHORITY
SFCJPA.ORG

RESOLUTION NUMBER 26-06-25-C

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN FRANCISQUITO CREEK JOINT POWERS AUTHORITY
AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE
AND EXECUTE AMENDMENT NO. 9 TO THE EXISTING
CONTRACT WITH ENVIRONMENTAL SCIENCE ASSOCIATES**

WHEREAS, the San Francisquito Creek Joint Powers Authority (“SFCJPA”) entered into a contract with Environmental Science Associates (“ESA”) to provide permitting and design support for the Reach 2 project on April 23, 2020 (“Contract”); and,

WHEREAS, the Contract allows for periodic amendments to the scope, budget and schedule of the consultant tasks to support emerging needs of the project; and,

WHEREAS, the Contract was amended on October 22, 2020, through the execution of Amendment No. 1; and again amended: on January 29, 2021, through the execution of Amendment No. 2; on April 29, 2021, through the execution of Amendment No. 3; on February 17, 2022, through the execution of Amendment No. 4; on June 13, 2023, through the execution of Amendment No. 5; on March 29, 2024, through the execution of Amendment No. 6; on December 20, 2024, through the execution of Amendment No. 7; and most recently on April 7, 2026, through the execution of Amendment No. 8; and

WHEREAS, Amendments Nos. 4 through 9 relate to the Newell Road Bridge Replacement Project, which was pulled out of the Reach 2 draft permit applications that were submitted to the Resource Agencies in July 2022; and

WHEREAS, SFCJPA’s Reller Parcel (SMC APN 063-45-1070) is being used as partial mitigation for the new bridge; and

WHEREAS, under this Amendment, ESA will bring the existing 90% landscape plans for the Reller site to 100%, prepare draft and final bidding specifications, provide bidding support, and construction support and oversight of the restoration work.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Francisquito Creek Joint Powers Authority that the Board of Directors hereby authorizes the Executive Director to negotiate and execute Amendment No. 9 to the existing contract with Environmental Science Associates (ESA) for a Mitigation and Monitoring Plan, Restoration Elements of Civil Design, and Landscape Design associated with the Newell Road Bridge project mitigation project on the Reller Parcel, for a not-to-exceed amount for this amendment of \$64,548 and a final contract not-to-exceed total of \$406,189.

Approved and adopted on Thursday, June 25, 2026, the undersigned hereby certify that the

650 – 643-1452 * jpa@sfcjpa.org * 750 Menlo Ave Suite 250 * Menlo Park, CA 94025

foregoing Resolution was duly adopted by the Board of Directors of the San Francisquito Creek Joint Powers Authority.

INTRODUCED AND PASSED: (*motion/second*)

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

_____ Date: (add)
Chairperson

_____ Date: (add)
Clerk of the Board as attester

APPROVED AS TO FORM:

_____ Date: (add)
Legal Counsel

Agenda Item 7.E. – Authorizing the Executive Director to Negotiate and Execute Task Order No. 6 to the Master Services Agreement with Triple HS, Inc., d/b/a H.T. Harvey and Associates and Integral Consulting Inc.

Background

On October 28, 2021, the Board of Directors of the San Francisquito Creek Joint Powers Authority (SFCJPA) approved a Master Service Agreement (MSA) for Years 4-10 Mitigation Monitoring and Reporting in accordance with requirements for the Reach 1 Project. This is the sixth Task Order under this MSA that covers Years 8, 9 and part of Year 10 for an amount not-to-exceed \$61,891. This brings the total contract not-to-exceed amount to \$374,086.

The proposed work is summarized below:

- Year 8 monitoring of Marsh Plain Restoration area, to be performed in Fall 2026
- Year 9 monitoring of refuge islands and off-site riparian mitigation areas, to be performed in Fall 2026
- Year 10 of Levee Enhancement Area, to be performed in April-May 2027
- Preparation and submission of the annual monitoring report, to be performed in Winter 2026/2027

H.T. Harvey has been performing this work to the satisfaction of the SFCJPA, Valley Water, and the Resource Agencies who review and comment on their work.

H.T. Harvey's scope does not include work by Hanford ARC for weed management or other Reach 1 maintenance work specified H.T. Harvey in onsite monitoring of the mitigation areas.

As part of ownership acquisition with Integral Consulting, H.T. Harvey and Associates has requested SFCJPA's consent to assign the MSA to Integral Consulting Inc. as a part of an internal restructuring. If the SFCJPA consents to this assignment, the change will be reflected in this MSA and associated Task Orders.

Recommendation

Approve the resolution enabling the Executive Director to negotiate and execute Task Order 6 to the Master Service Agreement with Triple HS, Inc., d/b/a H.T. Harvey and Associates and Integral Consulting Inc.



H. T. HARVEY & ASSOCIATES

Ecological Consultants

50 years of field notes, exploration, and excellence

Scope of Work

San Francisquito Creek Flood Reduction, Ecosystem Restoration, Recreation Project - Reach 1

Mitigation Monitoring and Reporting in the 2026–27 Fiscal Year, Monitoring Year 8/9/10

Project 4573-01

June 17, 2026

The H. T. Harvey & Associates (H. T. Harvey) team proposes to provide ecological consulting services to the San Francisquito Creek Joint Powers Authority (JPA) to continue to assist with habitat mitigation monitoring, reporting, and recommendations for habitat maintenance for the San Francisquito Creek Flood Protection, Habitat Restoration, and Recreation Project, Reach 1 (project). The H. T. Harvey team consists of H. T. Harvey and Balance Hydrologics (Balance). This proposal covers consulting services for the fiscal year which begins July 1, 2026 and ends June 30, 2027 (FY 2026–27). The general scope for the project monitoring work was authorized under the Master Services Agreement established between the JPA and H. T. Harvey on October 28, 2021.

The habitat mitigation monitoring and reporting annual requirements in the project's Mitigation and Monitoring Plan (MMP) (Valley Water 2016) align with calendar years. The project mitigation elements are in Year 8 and Year 9 in 2026 and in Year 9 and 10 in 2027 (Table 1). Therefore, the work proposed in FY 2026–27 includes:

- Year 8 qualitative monitoring of the Marsh Plain Restoration Area performed in fall 2026,
- Year 9 qualitative and modified monitoring of the refuge islands performed in fall 2026,
- Year 9 qualitative monitoring of the off-site riparian mitigation areas performed in fall 2026,
- Preparation and submission of the Year 9 annual monitoring report (includes Year 8 of the Marsh Plain Restoration Area) performed in winter 2026,
- Habitat maintenance monitoring throughout the 2026–27 FY, and
- Year 10 monitoring of the Levee Enhancement Area performed in April–May 2027.

Year 9 annual monitoring of the San Francisquito Creek levee enhancement areas (to occur in April–May 2026) is covered by the existing task order for the previous 2025–26 FY.

A summary of the project's monitoring timeline is provided in Table 1.

Table 1. Project Monitoring Schedule

Monitoring Year	Refuge Islands	Levee Enhancement Area	Marsh Plain Restoration Area	Riparian Mitigation Areas
Year 1	Fall 2018	Summer 2018	Fall 2019	Fall 2018
Year 2	Fall 2019	Summer 2019	Fall 2020	Fall 2019
Year 3	Fall 2020	Summer 2020	Fall 2021	Fall 2020
Year 4	Fall 2021	Summer 2021	Fall 2022	Fall 2021
Year 5	Fall 2022	Summer 2022	Fall 2023	Fall 2022
Year 6	Fall 2023	Summer 2023	Fall 2024	Fall 2023
Year 7	Fall 2024	Summer 2024	Fall 2025	Fall 2024
Year 8	Fall 2025	Summer 2025	Fall 2026	Fall 2025
Year 9	Fall 2026	Summer 2026	Fall 2027	Fall 2026
Year 10	Fall 2027	Summer 2027	Fall 2028	Fall 2027

Note: The bolded monitoring dates are the monitoring elements covered by this fiscal year 2026–27 proposal.

The task numbers in the proposal are set up to match the task numbers provided in the H. T. Harvey team proposal for project monitoring, maintenance, and reporting in Years 4–10 submitted to the JPA in response to the JPA’s Request for Proposals for Mitigation Monitoring and Reporting and Recommendations for Habitat Maintenance for the San Francisquito Creek Flood Protection, Habitat Restoration, and Recreation Project, Reach 1.

This scope of services and fee estimate are valid for 60 days. The specific tasks associated with this scope of work are described below.

Task 1. Coordination with Valley Water for Annual California Ridgway’s Rail Protocol Surveys

The project’s U.S. Fish and Wildlife Service (USFWS) Biological Opinion (BO) indicates a 5-year monitoring period for conducting USFWS protocol surveys for California Ridgway’s rail (*Rallus obsoletus obsoletus*) (RIRA), while the Project’s MMP indicates that these surveys continue for the duration of mitigation monitoring. As described in the Year 6 Monitoring Report, RIRA surveys are not planned to occur in Years 8 and 9 and will occur again in Year 10. Therefore, no budget is included for Task 1.

Task 2. Mitigation Site Monitoring

This task includes mitigation site monitoring from July 1, 2026 to June 30, 2027. Subtasks are listed below.

Task 2.1. Marshplain Restoration Area Monitoring

The marshplain restoration area is in Year 8 during the 2026 monitoring year. The MMP calls for qualitative monitoring in Years 6–9 including observations of abiotic conditions relevant to plant species composition,

coverage, general plant health, conditions by planting zone, invasive plants, and issues affecting vegetation establishment. Two H. T. Harvey restoration ecologists will collect photo documentation from locations established by Valley Water in Year 1 showing planting zones and overall marsh habitat condition.

Task 2.2. Monitoring of High-tide Refugia Islands

The MMP calls for qualitative monitoring of the five high-tide refuge islands constructed in Outer Faber Marsh during September or October in Year 9 (fall 2026). Qualitative monitoring will be performed by two H. T. Harvey restoration ecologists and will consist of observations of vegetation cover and of conditions that could affect the intended function of the islands. Photo documentation will be collected.

The MMP calls for monitoring the cover and height of marsh gumplant (*Grindelia stricta*) on island tops annually. Additionally, because the refuge islands failed to meet one of the success criteria in Year 5, the Year 5 annual monitoring report proposed measurement of percent cover (on entire island) and average height (on island tops) of dense vegetation above mean higher high water (MHHW) (H. T. Harvey 2023). Therefore, H. T. Harvey will collect cover and height of dense vegetation in Year 9. Dense vegetation will be defined as vegetation that sufficiently obscures a meter stick placed at arm's length on the island surface such that the marks on the stick become illegible.

Task 2.3. Monitoring of Faber Marsh Levee Enhancement Area

Faber Marsh levee enhancements consist of a 7.7-acre levee enhancement planting area. The levee enhancements will be monitored by H. T. Harvey in April–May of Year 9 under the previous fiscal year task order to the JPA (FY 2025–26). Therefore, this scope does not include the cost for monitoring Faber Marsh levee enhancements in Year 9.

In Year 10 (April–May 2027), H. T. Harvey restoration ecologists will monitor the levee enhancement area using the methods in the MMP (Valley Water 2016) and revised in the Year 5 annual monitoring report (H. T. Harvey 2023) and as recommended in the Year 5 annual monitoring report. Specifically, two H. T. Harvey restoration ecologists will provide monitoring of the levee enhancement area in April or May of Year 10 (2027). The ecologists will collect ocular cover estimates of the most vegetated 20 by 4-foot area of all 74 shrub patches and will measure the distance between the subset of shrub patches that meets the final success criteria (H. T. Harvey 2023). Additionally, percent cover of vegetation on berms will be assessed outside of shrub patches in the high marsh, ecotone, and upland planting zones using the quadrat method for comparison to the performance criteria, per the MMP. Photodocumentation will be collected. We estimate that 3 days will be sufficient to complete this monitoring.

Task 2.4. Monitoring of Riparian Mitigation Areas

The MMP does not require monitoring of the riparian mitigation areas in Year 9 (fall 2026), however H. T. Harvey will qualitatively assess vegetation establishment, issues that could affect habitat establishment, and will

collect photo documentation during scoped maintenance visits to the off-site riparian mitigation areas, described in Task 4.

Task 2.5. Velocity Refuge Features and Geomorphic Stability

The MMP requires monitoring of geomorphic stability of the project's channel design elements (i.e., channel dimensions, velocity refuge structures, and vegetation establishment) annually for the 10-year monitoring period. A geomorphologist from Balance Hydrologics (Balance) will provide the geomorphic stability monitoring required in Year 8 (fall 2026) as a subcontractor to H. T. Harvey.

- **Geomorphic Monitoring.** Balance will visit the six velocity refuge structures and the marshplain restoration area to conduct geomorphic monitoring following the methodology in the MMP. During the visit, a qualitative assessment of geomorphic stability at the six velocity refuge features will be conducted concurrently with sediment deposition monitoring (see below). At the velocity refuge features, a geomorphologist will conduct a qualitative, visual field assessment of apparent scour around the structures and/or any other potential indicators of instability. Field sketches will be prepared to document key geomorphic features at each location and, when possible, photos will be taken of the structures for comparative interpretation from year to year.
- **Sediment Deposition Monitoring.** The Year 2 report recommended monitoring sediment accretion on the marshplain restoration area (Valley Water and H. T. Harvey 2019). The Year 6 report saw additional sediment accretion in this area following large stormwater flow events (H. T. Harvey 2024). Our scope assumes one visit during fall of 2026. The length of the marshplain immediately downstream of the outfall channel (at HWY 101) will be traversed on foot during low tide to visually assess the longitudinal extent of sediment deposition, as depicted in the Year 6 report. Additionally, sediment depth will be measured along two transects established by Valley Water in prior years located between HWY 101 and the maintenance ramp downstream of HWY 101. Sediment on top of the constructed marshplain will be measured by Balance along each transect at three to five evenly-spaced locations using a graduated rod. In addition, Balance will collect elevational cross sections along two sediment measurement transects with a laser level to characterize the elevation of the marshplain and channels. Following submission of the Year 6 monitoring report, which reported a large volume of sediment was transported on top of the marshplain, the Regional Water Quality Control Board recommended that 2 additional transects be added to sediment deposition monitoring (H. T. Harvey 2024). These additional transects will be monitored using the same methods described above. The data will be included in the Year 9 monitoring report.

Task 3. Regulatory Reporting

The H. T. Harvey team will prepare an annual monitoring report documenting Year 8 of the marshplain restoration area and Year 9 of the levee enhancement area, refuge islands, and riparian mitigation areas. The report will utilize applicable text, tables, figures and structure of the project's prior monitoring reports for efficiency. The report will be sent to the JPA for review by December 1. H. T. Harvey will revise the annual report based upon JPA and Valley Water comments and generate a final annual report by December 31 for

submission to the regulatory agencies. If requested by the JPA, H. T. Harvey will submit the report to the agencies by December 31. The following assumptions are included:

- The Year 9 report will utilize data collected and analyzed by H. T. Harvey for the levee enhancement areas at Faber Marsh in April–May 2026.
- Substantial assistance with regulatory agency communications is not included.
- Qualitative (reconnaissance survey) results will be presented as narrative paragraphs.
- Quantitative results will be presented in tables, graphs, or narrative paragraphs, as needed.
- Annual reports will include a Pesticide Use Report, as required by USFWS.

Task 4. Mitigation Maintenance Recommendations

We understand that the JPA will retain contractor(s) to provide maintenance at the project’s mitigation sites, including weed control and replacement planting. H. T. Harvey restoration ecologists will assist the JPA by conducting periodic site visits (in addition to annual monitoring) to assess vegetation maintenance needs and will prepare memoranda with maintenance recommendations. An H. T. Harvey restoration ecologist will:

- Provide one site visit early in the growing season in 2027 in the levee enhancement areas and the San Francisquito Creek marshplain restoration area. The site visit will be focused on assessing the adequacy of site-specific maintenance (e.g., irrigation in the levee enhancement area, need for weed control in mitigation areas, etc.).
- Provide one maintenance monitoring site visit to the riparian mitigation areas in 2026 to assess the adequacy of implementation of maintenance recommendations provided in the Year 8 annual monitoring report (H. T. Harvey 2025).
- Following each site visit, generate a list of maintenance recommendations. The recommendations will be provided to the JPA as a maintenance memorandum that describes the type and location of recommended maintenance work.
- Up to two times, meet the JPA’s contractor on site at the start of work to review maintenance activities to be performed. We assume that maintenance activities may occur in different places at different times and by different contractors. Therefore, an ecologist will not meet the contractor at the start of all maintenance events – the two specific meetings provided to review maintenance activities will be selected to maximize the value of H. T. Harvey’s input.
- We assume pesticide use may be necessary to control invasive plants within the Don Edwards National Wildlife Refuge (Refuge). Therefore, an H. T. Harvey ecologist will work with the JPA’s contractor to prepare one Pesticide Use Proposal for approval by USFWS. This does not include a California state certified pest control advisor recommendation, which we assume will be provided by the JPA’s contractor. If pesticides are used within the Refuge, H. T. Harvey will prepare a Pesticide Use Report for inclusion in the annual monitoring report (Task 3).
- We assume no nursery coordination will be necessary.

Task 5. Biological Monitoring During Maintenance Activities

One H. T. Harvey wildlife biologist will provide pre-work surveys for RIRA and salt marsh harvest mouse (*Reithrodontomys raviventris*) at the start of each day's maintenance activities in the marshplain restoration area along San Francisquito Creek, the refuge islands, or the levee enhancement area at Faber Marsh that requires vegetation removal. Pre-work wildlife surveys are required to comply with the project's USFWS and California Department of Fish and Wildlife (CDFW) permits prior to weeding or planting in the marshplain restoration area, refuge islands, or the levee enhancement area. If Valley Water plans to mow the levees along San Francisquito Creek, we assume Valley Water will coordinate a biological monitor, as required by the BO. Our fee assumes the following quantity of pre-work surveys:

- Up to 10 pre-work surveys prior to weed control work in the marshplain restoration area and/or levee enhancement area - 5 in fall 2026 and 5 in spring 2027.

Task 6. Project Management

This task includes time for an H. T. Harvey project manager to coordinate the above tasks with Valley Water, Balance, and the JPA. This also includes time to prepare annual fiscal year scopes of work for the July 1, 2027–June 30, 2028 time period.

Task 7. Contingency

The contingency budget provides a source of funding for additional tasks which may arise during the monitoring period that are related to achieving the project's mitigation monitoring goals. Use of the contingency budget by the H. T. Harvey team would require email authorization from the JPA.

Fee Estimate

Table 2 below provides H. T. Harvey & Associates fee estimate associated with the proposed scope. We assume a 3% rate increase for work conducted in 2027.

Table 2. Fee Estimate

Task	Cost
Task 1. Coordination with Valley Water for Annual California Ridgway's Rail Protocol Surveys	-
Task 2. Mitigation Site Monitoring	\$16,351
Task 3. Regulatory Reporting	\$21,709
Task 4. Mitigation Maintenance Recommendations	\$13,305

Task 5. Biological Monitoring During Maintenance Activities	\$6,749
Task 6. Project Management	\$3,777
Total	\$61,891

Comparison to Original Estimate

Table 3 below provides a comparison of the original budget estimates for each year compared to each submitted Task Orders.

Table 3. Submitted Task Orders Compared to Original Estimate

Task	Original Estimate	Submitted Task Order	Change/Remaining
Year 4 (2021-22) Monitoring and Reporting	\$67,991	\$67,991	\$0
Year 5 (2022-23) Monitoring and Reporting	\$80,238	\$80,238	\$0
Year 6 (2023-24) Monitoring and Reporting	\$45,995	\$56,222 ^a	+\$10,227
Year 7 (2024-25) Monitoring and Reporting	\$43,652	\$54,079	+\$10,427
Year 8 (2025-26) Monitoring and Reporting	\$44,012	\$53,665	+\$9,653
Year 9 (2026-27) Monitoring and Reporting	\$52,725	\$61,891	+\$9,166
Year 10 (2027-28) Monitoring and Reporting	\$51,765	Future	-
Year 11 (2028-29) Monitoring and Reporting ^b	N/A	Future	-
Total	\$386,378	\$374,086	\$12,292
Contingency (20% of total)	\$77,276	\$0	\$77,276
Not to Exceed Limit	\$463,653	\$374,086	\$89,567

^a Total budget was \$81,222; Assumed the use of \$25,000 from the 2022–23 FY budget.

^b Year 11 was not included in the original scope. Because the RWQCB decided that the Marsh Plain Restoration Area was a year behind the other project mitigation elements, it will need to be monitored for an additional year.

References

- [H. T. Harvey] H. T. Harvey & Associates. 2023. San Francisquito Creek Flood Reduction, Ecosystem Restoration, and Recreation Project - San Francisco Bay to Highway 101 Year 5 (2022) Mitigation Monitoring Report. January 10. Los Gatos, California.
- [H. T. Harvey] H. T. Harvey & Associates. 2024. San Francisquito Creek Flood Reduction, Ecosystem Restoration, and Recreation Project - San Francisco Bay to Highway 101 Year 6 (2023) Mitigation Monitoring Report. January 2. Los Gatos, California.
- [H. T. Harvey] H. T. Harvey & Associates. 2025. San Francisquito Creek Flood Reduction, Ecosystem Restoration, and Recreation Project - San Francisco Bay to Highway 101 Year 8 (2025) Mitigation Monitoring Report. December 23. Los Gatos, California.
- [Valley Water] Santa Clara Valley Water District. 2016. San Francisquito Creek Flood Reduction, Ecosystem Restoration, and Recreation Project from San Francisco Bay to Highway 101 – Mitigation and Monitoring Plan. Santa Clara Valley Water District, San Jose, California.
- [Valley Water and H. T. Harvey] Santa Clara Valley Water District and H. T. Harvey & Associates. 2019. San Francisquito Creek Flood Reduction, Ecosystem Restoration, and Recreation Project - San Francisco Bay to Highway 101, Year 2 (2019) Mitigation Monitoring Report. Santa Clara Valley Water District, San Jose, California and H. T. Harvey & Associates, Los Gatos, California.



SAN FRANCISQUITO CREEK
JOINT POWERS AUTHORITY
SFCJPA.ORG

RESOLUTION NUMBER 26-06-25-D

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN FRANCISQUITO CREEK JOINT POWERS AUTHORITY
AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE
AND EXECUTE TASK ORDER NO. 6 TO THE MASTER
SERVICES AGREEMENT WITH TRIPLE HS, INC., D/B/A H.T.
HARVEY AND ASSOCIATES AND INTEGRAL CONSULTING
INC.**

WHEREAS, on October 28, 2021, the San Francisquito Creek Joint Powers Authority (“SFCJPA”) entered into a Master Services Agreement with H. T. Harvey and Associates (“Consultant”) for mitigation monitoring and reporting in accordance with requirements of the San Francisquito Creek Flood Reduction, Ecosystem Restoration, and Recreation (Reach 1) Project; and

WHEREAS, the Consultant has been performing this work to the satisfaction of the SFCJPA, Valley Water, and the Resource Agencies who review and comment on their work; and

WHEREAS, additional work, including habitat mitigation monitoring, reporting, and recommendations for habitat maintenance, is needed for Years 8, 9, and part of Year 10; and

WHEREAS, the Consultant has requested SFCJPA’s consent for the assignment of the Master Services Agreement to Integral Consulting Inc. following organizational acquisition and restructuring.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Francisquito Creek Joint Powers Authority that the Board of Directors hereby authorizes the Executive Director to negotiate and execute Task Order No. 6 to the Master Services Agreement with Triple HS, Inc., d/b/a H.T. Harvey and Associates and Integral Consulting Inc. to conduct Reach 1 Mitigation Monitoring for Years 8, 9, and 10, in an amount not-to-exceed \$61,891, for a contract not-to-exceed total of \$374,086.

Approved and adopted on Thursday, June 25, 2026, the undersigned hereby certify that the foregoing Resolution was duly adopted by the Board of Directors of the San Francisquito Creek Joint Powers Authority.

INTRODUCED AND PASSED:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

Chairperson Date:

Clerk of the Board as attester Date:

APPROVED AS TO FORM:

Legal Counsel Date:

Agenda Item 7.F. – SFBRA Grant Acceptance of the San Francisco Bay Restoration Authority (SFBRA) Measure AA Grant for the SAFER Bay Restoration Design and Permitting Project.

Background

To date, the San Francisco Bay Restoration Authority (SFBRA) has provided \$4,980,000 in funding for the SAFER Bay Project (Grant SFB0041-RA035). Together with \$1,045,625 funding from the Department of Water Resources (DWR Grant No. 4600009954), these grants have enabled CEQA and associated work completed to date.

In October 2024, SFCJPA staff applied for Round 8 Funding to complete overall project permitting, 100% design for restoration elements, and design of the Ravenswood Pond SF2 levee. These components of the project need to occur before members can move forward with implementation. On June 12, 2026, the SFBRA awarded \$3,850,000 in new grant funding to SFCJPA. There is no required match for this grant, but it does complement and leverage separate member project funding.

Recommendation

Review and approve resolution 26-06-25-E accepting the SFBRA grant of \$3,850,000.



SAN FRANCISQUITO CREEK
JOINT POWERS AUTHORITY
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RESOLUTION NUMBER 26-06-25-E

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN FRANCISQUITO CREEK JOINT POWERS AUTHORITY
APPROVING THE ACCEPTABLE OF GRANT OF FUNDS
FROM THE SAN FRANCISCO BAY RESTORATION
AUTHORITY FOR THE SAFER BAY RESTORATION
DESIGN AND PERMITTING PROJECT**

WHEREAS, the San Francisco Bay Restoration Authority Act, Government Code §§ 66700-66706, establishes the San Francisco Bay Restoration Authority (“SFBRA”) as a regional entity to generate and allocate resources for the protection and enhancement of tidal wetlands and other wildlife habitat in San Francisco Bay and along its shoreline, and authorizes the SFBRA to award grants to public and private entities to achieve these purposes; and

WHEREAS, the SFBRA awards grants for eligible projects consistent with Government Code § 66704.5, the SFBRA’s Grant Program Guidelines, first adopted in May 2017, and the SFBRA’s San Francisco Bay Clean Water, Pollution Prevention and Habitat Restoration Measure (“Measure AA”), passed by the voters in June 2016.

WHEREAS, at its June 12, 2026 meeting, the SFBRA Governing Board adopted a resolution authorizing a grant in an amount not-to-exceed \$3,850,000 to the San Francisquito Creek Joint Powers Authority (“SFCJPA”) for Safer Bay Restoration Design and Permitting Project (“the project”). The resolution was adopted by the SFBRA pursuant to, and is included in, the SFBRA June 12, 2026 staff recommendation, a copy of which is on file with the SFCJPA and with the SFBRA.

WHEREAS, the SFBRA requires that the Board of Directors of the SFCJPA certify through a resolution that it approves the award of SFBRA grant funding and authorizes the execution by a representative of the SFCJPA of a grant agreement on terms and conditions required by SFBRA Grant Agreement (the “grant agreement”).

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Francisquito Creek Joint Powers Authority that the Board of Directors hereby:

1. Approves the award of grant funding from the SFBRA for the project.
2. Acknowledges that it has or will have sufficient funds to complete the project and to operate and maintain, for the period set forth in the grant agreement, any property acquired or improvements constructed as a part of the project.
3. Authorizes any of the following named officers or employees of the SFCJPA to act as a representative of the SFCJPA and to negotiate and execute on behalf of the SFCJPA the

grant agreement and all other agreements and instruments necessary to complete the project: Margaret Bruce, Executive Director; Tess Byler, Senior Project Manager; and/or Denean Ni, Project Manager.

Approved and adopted on Thursday, June 25, 2026, the undersigned hereby certify that the foregoing Resolution was duly adopted by the Board of Directors of the San Francisquito Creek Joint Powers Authority.

INTRODUCED AND PASSED: (*motion/second*)

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

_____ Date: (add)
Chairperson

_____ Date: (add)
Clerk of the Board as attester

APPROVED AS TO FORM:

_____ Date: (add)
Legal Counsel



Executive Director's Report – June 25, 2026

Annual Workplan

Please see the SFCJPA's workplan for Fiscal Year 2026/2027.

Reach 2 Project

In your board packet, associated with the SFCJPA's FY 26/27 annual budget, you will see a draft schedule and estimated budget to complete the Reach 2 project design. It is anticipated that the Board will select a preferred alternative at the August 2027 meeting and that 100% design will be completed June 2030.

USACE CAP 205 – The federal government released FY26 funding and USACE is moving forward with project planning components. USACE scope is widening at Sites 1 and 2, which demonstrate both flood risk reduction and economic benefits. USACE is currently updating their schedule to complete their work scope.

Schaaf & Wheeler Integrated Catchment Model (ICM) study – Per our member's request, we have contracted with Schaaf & Wheeler to do a combined ICM model of all three member cities storm drain systems and how they interact with a flood event equivalent to our design storm and flow. This study is underway and we anticipate a draft report by the end of July.

SAFER Bay Project

SFCJPA staff were present at the June 12 SFBRA Governing Board meeting where the SFBRA Governing Board voted to award a \$3.85M grant for the SAFER Bay project. This funding is being coordinated with our members in San Mateo County. The funding will be used to permit the entire SAFER Bay Project in San Mateo County, and complete designs of an engineered levee in SF2 and restoration components.

Acceptance of this grant funding is an action item on this Board meeting's agenda.

Stream Maintenance Permit

Onterris (previously Montrose Environmental) is drafting the Creek Maintenance Plan, which will be used to evaluate impacts for CEQA. The draft Creek Maintenance Plan is expected in September 2026, with the final plan completed in December 2026. Other CEQA required evaluations are underway- tribal cultural, wetland etc.

Onterris will prepare an Initial Study/Mitigated Negative Declaration (IS/MND) for this project. Certification of the IS/MND and approval of the project is expected to occur in April 2027.



Project Status Summary and Tracking (previously completed items have been deleted from this table)

Reach 1	Activity/ Milestone	Tasks/Sub-Tasks	Schedule	Status
	Mitigation Monitoring and Reporting	Review O&M recommendations, obtain needed approvals/permits, oversee field work, and annual reporting.	Annual Report due 12/31/2026 to Water Board and CDFW	Year 8/9 Mitigation Monitoring by H.T. Harvey/ Integral Consulting is an action item at 6/25 Board Meeting. Awaiting proposal for maintenance work from Hanford ARC.
Reach 2	Activity/ Milestone	Tasks/Sub-Tasks	Schedule	Status
	Arborist Survey of updated project area		May 2026	Survey work complete, awaiting deliverables.
	USACE CAP 205	Future Without Project (FWOP) evaluation, Future With Project (FWP) evaluation, Confirm Tentatively Selected Plan (TSP)	USACE is updating schedule since work slowdown.	In progress. Coordinating with WRA regarding plans so that the overall Reach 2 Project will function as planned and not induce risks.
	DWR/IRWM grant (DWR No. 4600015417)	Working with our grant managers at SFEP		No change. Grant managers have submitted a request for schedule extension through December 2028.
	Supplemental Environmental Impact Report (SEIR) for necessary project elements.	Contract in place with EMC Planning for SEIR but may need to be updated based on outcome of project redesign.	9-12 months from start to finish (or longer if more complex)	Delayed until details of the preferred alternative are defined and the Board has weighed in.



	Mitigation for Newell Road Bridge Replacement Project	Final Mitigation Monitoring Plan	Completed Baseline Monitoring May 14, 2026 in accordance with approved MMP dated 1/16/2026	Mitigation plantings are growing in Grassroots Ecology's Native Plant Nursery in the Upper San Francisquito Creek Watershed. Action item in Board package to approve final design and bid support.
	Define project funding agreement principles and basic framework characteristics. Investigate Reach 2 financing options	Work with JPA members to lay the groundwork for a funding framework.		In progress/early stages.
Stream Maintenance Permitting	Activity/Milestone	Tasks/Sub-Tasks	Schedule	Status
	CEQA	Project Description Initial Study/ Mitigated Negative Declaration (IS/MND)	Certification of IS/MND planned February 2027	In progress. Draft Project Description completed.
	Technical Studies	Biological, wetland, cultural and other studies to support CEQA and permitting		In progress.
	Creek Maintenance Plan		Draft – Sept 2026 Final – Dec 2026	In progress.
	Mitigation Monitoring Plan	Draft and final	Draft – March 2027 Final – May 2027	Not started
	Draft Permit Applications		February 2027	Not started
SAFER Bay	Activity/Milestone	Tasks/Sub-Tasks	Schedule	Status
	SFBRA and DWR grants management		Quarterly reports and invoicing	Ongoing.

(Green = Completed/on track. Amber = early stages or small progress. Pink = Not-yet-begun, or no recent progress)



Running report of all contracts less than \$50,000 entered in FY 25/26

Contracted Entity	Purpose	Amount	Date
Nuestra Casa	Amendment to contract for SAFER Bay community outreach	\$10,500	May 11, 2026
Climate Resilient Communities	Amendment to contract for SAFER Bay community outreach	\$10,500	May 11, 2026
H.T. Harvey & Associates	Newell Road Bridge Mitigation, existing conditions survey	\$13,851	May 1, 2026
Black and Veatch	Finalize Bypass Tunnel Feasibility Study	\$24,605	April 24, 2026
Schaaf & Wheeler	ICM modeling for creek spill and flood map reconciliation with storm drain system capacities	\$49,400	April 16, 2026
Silicon Valley Environmental	Phase 1 Site Environmental Assessment of Reach 2, Widening Site 2 property	\$2,147	April 1, 2026
Schaaf & Wheeler	HEC-RAS Model Maintenance and Support	\$8,000 per year	March 19, 2026
Woodard & Curran	SAFER Bay grant administration support	\$28,750	March 3, 2026
Grassroots Ecology	Provision of native plants for Newell Road Bridge Project mitigation	\$23,250.17	January 8, 2026
Grassroots Ecology	Reach 1 and Reach 2 restoration support	\$17,500	October 28, 2025
Good Stuff Partners	Creation of document templates and agency branding support.	\$13,000	October 21, 2025
WRA, Inc.	Task Order 2.1 for review of USACE Agency Technical Review hydraulic model.	\$48,600	September 12, 2025
Hanford ARC	Second Amendment to the contract for Reach 1 maintenance. Includes two four-day weeding events in accordance with H.T. Harvey staff recommendations.	\$39,360	August 28, 2025
Black & Veatch	Preliminary feasibility assessment of bypass tunnel(s) to meet all or some of the necessary capacity increases in the Reach 2 project area.	\$49,730	August 11, 2025
Streamline, Inc.	Website development, technical support, assistance in transition from .org to .gov, ADA and multiple language support. Three-year contract.	\$10,080	August 2025



Future Board Meetings – Unless otherwise noted, all meetings will be hosted at the City of Menlo Park’s City Council Chambers: 751 Laurel Street, Menlo Park, CA 94025

Date	Potential Agenda Topics
July 23, 2026	Board recess
August 27, 2026	Reach 2 Update Tunnel bypass feasibility study briefing (tentative)
September 24, 2026	Reach 2 Update
October 22, 2026	Reach 2 Update Presentation by Stanford University (tentative)
November	Reach 2 Update
December	Reach 2 Update



SAN FRANCISQUITO CREEK
JOINT POWERS AUTHORITY

Regular Meeting of the SFCJPA Board of Directors

June 25, 2026

San Francisquito Creek Joint Powers Authority



Meeting Agenda

Members of the Public may speak on any agenda item for up to three minutes

1. ROLL CALL

2. APPROVAL OF AGENDA: Changes or additions to the agenda

3. PUBLIC COMMENT: Individuals may speak on a non-agendized topic for up to three minutes on a topic within the SFCJPA's jurisdiction.

Members of the public speaking in person should submit a speaker card to the Clerk of the Board, indicating which agenda item or items they wish to speak about, in order to be recognized. When the agenda item is called, please stand at the podium and speak clearly.

Members of the public speaking via video conference should raise their hand, indicating their desire to ask a question or comment. They will be recognized by the Clerk of the Board and once unmuted and recognized, please speak clearly.

Agenda Item 4 – Approval of Meeting Minutes

4.A. – Draft meeting minutes of the May 28, 2026

Regular Board Meeting

Agenda Item 5 – Action Item

Redesignation of Labor Negotiator regarding public employee performance evaluation for the Executive Director

Agenda Item 6 – Closed Session

6.A. – Public Employee Performance Evaluation Title: Executive Director

6.B. – Conference with Labor Negotiator

Agenda Item 7 – Action Items

7.A – Consider and approve Resolution 26-06-25-A adopting the sixth amendment to Executive Director's Employment Agreement.

Agenda Item 7 – Action Items

7.B. – Review and Consider adopting the proposed FY26/27 SFCJPA
Budget

Agenda Item 7 – Action Items

7.C – Consider and approve Resolution 26-06-25-B adopting the
FY26/27 Salary Schedule

Agenda Item 7 – Action Items

7.D. – Consider and approve Resolution 26-06-25-C authorizing the Executive Director to negotiate and execute Amendment No. 9 to existing contract with Environmental Science Associates (ESA).

Agenda Item 7 – Action Items

7.E. – Consider and approve Resolution 26-06-25-D authorizing Executive Director to negotiate and execute a contract with H.T. Harvey and Associates to conduct Reach 1 Mitigation Monitoring for Years 8, 9, and 10 in an amount not-to-exceed \$61,891.

Agenda Item 7 – Action Items

7.F. – Consider and approve Resolution 26-06-25-E accepting the SFBRA grant of \$3.85M for the SAFER Bay Restoration Design and Permitting Project, and authorizing the Executive Director to negotiate and execute the grant agreement.

Agenda Item 8 – Information Items

8.A. – Executive Director's Report

Agenda Item 9

Board Member Announcements, Reports, Information Items, and Requests (Information Only)

Agenda Item 10

Adjournment