

San Francisquito Creek Joint Powers Authority
April 22, 2021 Board Meeting Minutes

Director Abrica called the meeting to order at 3:30 p.m. via streaming video and teleconference call. Public input was solicited on each item and all public comments received are noted herein.

1) ROLL CALL

Members Present: Director Ruben Abrica, City of East Palo Alto
Director Drew Combs, City of Menlo Park
Director Pat Burt, City of Palo Alto (Not present at roll call)
Director Dave Pine, San Mateo County Flood & Sea Level Rise Resiliency District
Director Gary Kremen, Santa Clara Valley Water District (Valley Water)

JPA Staff Present: Margaret Bruce, Executive Director
Kevin Murray, Staff
Tess Byler, Staff
Miyko Harris-Parker, Staff

Legal Present: Trisha Ortiz

2) APPROVAL OF AGENDA

ACTION: Motion and second (Kremen/Pine) to approve the agenda passed 5-0.

Roll call vote:
Director Abrica Aye
Director Burt Aye
Director Combs Aye
Director Kremen Aye
Director Pine Aye

Director Burt arrived at 3:32 PM.

3) APPROVAL OF February 25, 2021 REGULAR BOARD MEETING MINUTES

ACTION: Motion and second (Burt/Abrica) to approve the March 25, 2021 Regular Board meeting minutes passed 5-0.

Roll call vote:
Director Abrica Aye
Director Burt Aye
Director Combs Aye
Director Kremen Aye
Director Pine Aye

4) PUBLIC COMMENT

None.

5) INFORMATION ITEMS

Executive Director's Report

Ms. Bruce presented the Executive Director's report providing updates related to SFCJPA projects and operations.

6) ACTION ITEMS

Resolution (employment package) of the Board of Directors, approving the 1st Amendment to the

San Francisquito Creek Joint Powers Authority
April 22, 2021 Board Meeting Minutes

Employment Agreement with the Executive Director and adjusting the Fiscal Year 2021-22 SFCJPA Salary Schedule as needed

The resolution for the employment package for the Executive Director includes a twenty-thousand-dollar salary increase made effective July 1, 2021.

ACTION: Motion and second (Burt/Pine) to approve the resolution approving the 1st Amendment to the Employment Agreement with the Executive Director passed 5-0.

Roll call vote:

Director Abrica Aye
Director Burt Aye
Director Combs Aye
Director Kremen Aye
Director Pine Aye

Approve the proposed FY 2021/2022 Budget

ACTION: Motion and second (Burt/Abrica) to approve the proposed FY 2021/2022 Budget passed 5-0

Roll call vote:

Director Abrica Aye
Director Burt Aye
Director Combs Aye
Director Kremen Aye
Director Pine Aye

Director Pine asked if the member contribution would change because of the increase in the Executive Director's salary. Ms. Harris-Parker responded saying no, member contributions would not change from what has been presented in the draft budget.

Staff directed to bring the budget back in the May 27, 2021 meeting of the Board as an informational item so that the Board can view the final approved budget that includes the increases related to the approval of the Executive Director's salary package.

Approve Resolution Honoring Kevin Murray's first twenty years of service

ACTION: Motion and second (Kremen/Combs) to approve the resolution honoring Kevin Murray's first twenty years of service passed 5-0.

Roll call vote:

Director Abrica Aye
Director Burt Aye
Director Combs Aye
Director Kremen Aye
Director Pine Aye

Proposition 68 Grant Acceptance Resolution

ACTION: Motion and second (Burt/Pine) to approve the grant acceptance resolution passed 5-0.

Roll call vote:

Director Abrica Aye
Director Burt Aye
Director Combs Aye
Director Kremen Aye
Director Pine Aye

San Francisquito Creek Joint Powers Authority
April 22, 2021 Board Meeting Minutes

Local Agency Investment Fund (LAIF) Resolution

ACTION: Motion and second (Burt/Abrica) to approve the LAIF resolution passed 5-0.

Roll call vote:

Director Abrica Aye
Director Burt Aye
Director Combs Aye
Director Kremen Aye
Director Pine Aye

Approve ESA Contract Amendment three

ACTION: Motion and second (Pine/Burt) to approve ESA contract amendment three passed 5-0.

Roll call vote:

Director Abrica Aye
Director Burt Aye
Director Combs Aye
Director Kremen Aye
Director Pine Aye

Approve updated tuition reimbursement policy

ACTION: Motion and second (Burt/Kremen) to approve the updated tuition reimbursement policy passed 5-0.

Roll call vote:

Director Abrica Aye
Director Burt Aye
Director Combs Aye
Director Kremen Aye
Director Pine Aye

7) BOARD MEMBER COMMENTS, INFORMATION ITEMS, REQUESTS and ANNOUNCEMENTS

Director Abrica reminded the Board of the May 1st strategic planning session noting that the event will be facilitated by Charles Gardner/Catalyst Group, Inc. who would be reaching out to each of the members of the Board.

Director Burt requested that a discussion regarding potential impacts of a mega fire in the San Francisquito Creek Watershed be agendaized for an upcoming meeting.

Director Abrica shared that he had been invited to participate in a new Stanford Searsville analysis group. Director Abrica suggested that the Board decide which Board members should participate.

Jerry Hearn, Portola Valley resident, suggested that Board select to members of the SFCJPA Board to participate.

Director Abrica suggested adding this as an action item to the May 1st strategic planning session as the first meeting of the group is scheduled for May 4, 2021.

8) ADJOURNMENT

Adjourned at 4:30 pm

Minutes drafted by Clerk of the Board: Miyko Harris-Parker.