

**San Francisquito Creek Joint Powers Authority**  
**March 25, 2021 Board Meeting Minutes**

Director Abrica called the meeting to order at 3:30 p.m. via streaming video and teleconference call.

**1) ROLL CALL**

Members Present: Director Ruben Abrica, City of East Palo Alto  
Director Drew Combs, City of Menlo Park  
Director Pat Burt, City of Palo Alto  
Director Dave Pine, San Mateo County Flood & Sea Level Rise Resiliency District  
Director Gary Kremen, Santa Clara Valley Water District (Valley Water)

JPA Staff Present: Margaret Bruce, Executive Director  
Kevin Murray, Staff  
Tess Byler, Staff  
Miyko Harris-Parker, Staff

Legal Present: Trisha Ortiz

**2) APPROVAL OF AGENDA**

ACTION: Motion and second (Burt/Kremen) to approve the agenda passed 5-0.

Roll call vote:  
Director Abrica Aye  
Director Burt Aye  
Director Combs Aye  
Director Kremen Aye  
Director Pine Aye

**3) APPROVAL OF February 25, 2021 REGULAR BOARD MEETING MINUTES**

ACTION: Motion and second (Burt/Abrica) to approve the February 25, 2021 Regular Board meeting minutes passed 5-0.

Roll call vote:  
Director Abrica Aye  
Director Burt Aye  
Director Combs Aye  
Director Kremen Aye  
Director Pine Aye

**4) PUBLIC COMMENT**

None.

**5) INFORMATION ITEMS**

Executive Director's Report

Ms. Bruce presented the Executive Director's report highlighting updates to the current SFCJPA projects and administrative operation updates.

Jerry Hearn, Portola Valley resident, congratulated the SFCJPA staff for a job well done at the recent community meetings. Mr. Hearn acknowledged that there is still disconnect and misunderstandings with the community regarding the number of trees that will be removed.

**6) BOARD MEMBER COMMENTS, INFORMATION ITEMS, REQUESTS and ANNOUNCEMENTS**

Director Abrica recognized and congratulated SFCJPA Senior Project Manager Tess Byler's fifth year anniversary with the SFCJPA.

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Jerry Hearn, Portola Valley resident, expressed his appreciation to and for Mrs. Byler, her work and professionalism.

SFCJPA staff thanked Mrs. Byler for her hard work, companionship, and continued dedication.

**7) CLOSED SESSION**

Public comment on Closed Session

None.

Public Employee Performance Evaluation: Executive Director

Adjourned to closed session at 3:55 pm.

Report from Closed Session

Readjourned to open session at 4:33 pm.

Director Abrica stated that there were no reportable actions from the closed session.

**8) ADJOURNMENT**

Adjourned at 4:34 pm

Minutes drafted by Clerk of the Board: Miyko Harris-Parker.